

- 45 - 48 E. Resolution No. _____, A Resolution Adopting General Procedures for Fiscal Year 2012-2013 (Messina)
- 50 - 56 F. First Reading - An Ordinance Amending Chapter 11.16 of the Central Point Municipal Code for the Purpose of Establishing the Water Quality Program Fund and the Water Quality Utility Fee (Samitore)
- 58 - 63 G. First Reading - An Ordinance Amending Chapter 8.28 of the Central Point Municipal Code to Provide for a More Efficient and Timely Drainage Channel Maintenance and Obstruction Abatement (Samitore)
- 65 - 66 H. Resolution No. _____, A Resolution Scheduling Biennial Election of Central Point City Officers on November 6, 2012 (Messina)

VIII. BUSINESS

- 68 - 73 A. Intergovernmental Agreement between City of Central Point and Rogue Valley Server Services (Holtey)

IX. MAYOR'S REPORT

X. CITY MANAGER'S REPORT

XI. COUNCIL REPORTS

XII. DEPARTMENT REPORTS

XIII. EXECUTIVE SESSION

The City Council may adjourn to executive session under the provisions of ORS 192.660. Under the provisions of the Oregon Public Meetings Law, the proceedings of an executive session are not for publication or broadcast.

IX. ADJOURNMENT

Consent Agenda

**CITY OF CENTRAL POINT
City Council Meeting Minutes
May 24, 2012**

I. REGULAR MEETING CALLED TO ORDER

Mayor Hank Williams called the meeting to order at 7:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL: Mayor: Hank Williams
Council members Allen Broderick, Bruce Dingler, Carol Fischer, Kay Harrison, and Kelly Geiger were present.
Ellie George was absent.

City Manager Phil Messina; City Attorney, Paul Nolte; Assistant City Manager Chris Clayton; Police Captain Kris Allison; and Planning Secretary Didi Thomas were also present.

IV. PUBLIC APPEARANCES - None

V. CONSENT AGENDA

- A. Approval of May 10, 2012 City Council Minutes
- B. Acceptance of the Third Quarter Financial Statement
- C. Approval of Battle of the Bones Street Closures

Kay Harrison made a motion to approve the Consent Agenda with minor changes to the Council minutes of May 10, 2012. Kelly Geiger seconded. Roll call: Allen Broderick, yes; Bruce Dingler, yes; Carol Fischer, yes; Kelly Geiger, yes; Kay Harrison, yes; and Mayor Hank Williams, yes. Motion approved.

VI. ITEMS REMOVED FROM CONSENT AGENDA – None

VII. PUBLIC HEARINGS, RESOLUTIONS AND ORDINANCES

- A. Second Reading – Ordinance No. 1960, An Ordinance Amending the Central Point Zoning Map and Comprehensive Plan Map in the Vicinity of Table Rock and Biddle Roads Replacing 7.61 Acres of Land Zoned C-N, Neighborhood Commercial to M-1 Industrial and from Neighborhood Convenience to Light Industrial in the Comprehensive Plan (372W01CA, TL 100, 200, 301, 400, 500, 600, 700 & 800).**

Assistant City Manager Chris Clayton presented the second reading of an ordinance to amend the Central Point Zoning Map and Comprehensive Plan Map to reflect a change from C-N (Neighborhood Commercial) zoning to M-1 (Light Industrial) zoning of 7.61 acres of land between Biddle Road and W. Vilas Road.

Mr. Clayton advised that the land in that area, currently in the county, has been designated for industrial use. The City of Central Point wishes to rezone this property in order to provide an incentive for businesses to develop in this area and attract new businesses to Central Point. Mr. Clayton added that the proposed change has the support of the Planning Commission and the Citizens Advisory Committee.

Allen Broderick made a motion to approve Ordinance No. 1960, an Ordinance amending the Central Point Zoning Map and Comprehensive Plan Map in the vicinity of Table Rock and Biddle Roads replacing 7.61 acres of land zoned C-N, Neighborhood Commercial to M-1 Industrial and from Neighborhood Convenience to Light Industrial in the Comprehensive Plan (372W01CA, TL 100, 200, 301, 400, 500, 600, 700 & 800). Kay Harrison seconded the motion. Roll call: Bruce Dingler, yes; Carol Fischer, yes; Kelly Geiger, yes; Kay Harrison, yes; Mayor Hank Williams, yes; and Allen Broderick, yes. Motion approved.

B. Resolution No. 1332, Approving an Intergovernmental Agreement Between the Medford Water Commission and its Outside City Customers Central Point, Eagle Point, Phoenix, Talent, and Jacksonville to Administer Grant Funds Dedicated to Studying Water Conservation.

Chris Clayton advised Council members that the Medford Water Commission had received grant funds from the State of Oregon to be used for the study of water conservation. The proposed Intergovernmental Agreement between the cities of Central Point, Eagle Point, Talent, Phoenix and Jacksonville and the Medford Water Commission would establish boundaries and responsibilities for all parties involved.

Kelly Geiger made a motion to approve Resolution No. 1332, a resolution approving the Intergovernmental Agreement between the Medford Water Commission and its outside city customers Central Point, Eagle Point, Phoenix, Talent, and Jacksonville to administer grant funds dedicated to studying water conservation. Carol Fischer seconded the motion. Roll call: Carol Fischer, yes; Kelly Geiger, yes; Kay Harrison, yes; Mayor Hank Williams, yes; Allen Broderick, yes; and Bruce Dingler, yes. Motion approved.

VIII. MAYOR'S REPORT

Mayor Hank Williams reported that he had attended a D.A.R.E. graduation, a Medford Water Commission board meeting to discuss the cost of producing water and had met with a group of business people to discuss a project at the Pilot Travel Center.

IX. CITY MANAGER'S REPORT

City Manager Phil Messina said that he had attended the annual Medford Water Commission meeting, participated in a ride-along with an Oregon State Police trooper, participated in an active shooter training with the City of Central Point Police Department, and would be out of the office until June 11, 2012.

X. COUNCIL REPORTS

Council member Allen Broderick reported that he had participated in the City of Central Point annual golf tournament.

Council member Kelly Geiger said he attended the May 21, 2012 Council study session.

Council member Kay Harrison reported that she:

- Attended the Council study session on May 21, 2012.
- Attended the RVTB budget meeting.

Council member Bruce Dingler said he had attended the Council study session on May 21, 2012.

Council member Carol Fischer reported that she:

- Attended the public hearing regarding the closing of the post office.
- Attended a Medford Water Commission meeting.
- Attended the May 21, 2012 Council study session.

XI. DEPARTMENT REPORTS

Captain Kris Allison distributed a list of D.A.R.E. sponsors for 2011. She added that each year, the sponsors provide an opportunity for the participants of the program to go on an outing and this year it was to the water slide in Ashland at Emigrant Lake. A good time was had by all despite the cold weather.

Captain Allison advised that the City of Central Point Police Department has access to a domestic violence advocate as a result of a grant and the advocate is available to meet with victims.

This week there is a "click it or ticket" campaign running. Captain Allison also reported that the Police Department had conducted an active shooter training with the participation of City office staff. The exercise provided good and useful training for the officers as well as for office personnel.

Assistant City Manager Chris Clayton presented a report on behalf of Matt Samitore, Parks & Public Works Director, requesting Council's concurrence for the dissolution of the Downtown Beautification Committee. This committee was never appointed by Council and Mr. Samitore is proposing to give the duties and responsibilities of the group to the Arts Commission. Kay Harrison suggested

that the members of the Beautification Committee be recognized for their contributions, and Carol Fischer suggested that the members of the Arts Commission be required to live within city limits. Allen Broderick added that we might want to add additional members to the Arts Commission if we are increasing their responsibilities. Mr. Clayton said that Council could appoint whomever they wanted and he would let Matt Samitore know of the Council's suggestions and let him bring the matter back to Council at a later date.

Mr. Clayton reported that Human Resources would be participating in the first negotiations meeting of the City's collective bargaining agreement on June 12.

He also reported that he had attended a Medford Water Commission meeting. The topic under discussion was system development charges which have not been updated since 1994.

A League of Oregon Cities meeting will be held in Central Point at the RVCOG on June 1 from 9 – 3 p.m. The purpose of the meeting is to discuss Council and Management relationships.

Bruce Dingler asked Mr. Clayton about the status of the Pine Street study. Mr. Clayton indicated that he would find out and forward the information to Council.

Phil Messina reported that he had received a telephone call from the SAFE graduation committee and a donation was made on behalf of the Council.

XII. EXECUTIVE SESSION - None

XIII. ADJOURNMENT

Bruce Dingler moved to adjourn. Kay Harrison seconded. All said "aye" and the Council Meeting was adjourned at 7:40 p.m.

The foregoing minutes of the May 24, 2012, Council meeting were approved by the City Council at its meeting of _____, 2012.

Dated:

Mayor Hank Williams

ATTEST:

City Recorder

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Central Point Police
155 South Second Street
Central Point, OR 97502
(541) 664-5578
(541) 664-2705 (fax)
police@centralpointoregon.gov

Memo

To: Central Point City Council
From: Police Support Specialist Bobbie Pomeroy
Date: 06/6/2012
Re: Close down E. Pine St from Hwy 99 to N. 10th St

Central Point City Council,

Greetings, I am writing this memo to request your permission in closing down East Pine St. from Hwy 99 to North 10th St. between 1700 and 2200 hrs. on Saturday August 4th, 2012 for the 14th annual D.A.R.E to CRUISE fundraiser. The request to close down E. Pine St., during this time period is to consider the safety of the cruise participants and spectators. Thank you.

Sincerely,


Bobbie Pomeroy

Resolutions

Budget Approving Resolutions



To: Honorable Mayor and City Council

From: Bev Adams, Finance Director *BA*

Meeting Date: June 14, 2012

Subject: Budget resolutions ~

- 1) A resolution to certify municipal services provided by the City
 - 2) A resolution electing to receive State Revenue Sharing funds for 2012/13
 - 3) A resolution to adopt the 2012/13 budget & levy taxes
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Summary:

- 1) The first resolution certifies the provision of City services and is required in order to receive state cigarette, liquor, and highway taxes. The City expects to receive \$1,194,000 from these resources in fiscal year 2012/13.
- 2) The second resolution requests and qualifies the City to receive State revenue sharing funds. The City expects to receive \$152,500 from this source.
- 3) This last resolution is to adopt the budget, make appropriations, and levy taxes for the 2012/13 fiscal year. The total budget to be appropriated is \$26,865,777. The tax levy is for \$4.47 per thousand of assessed value; with an estimated total of \$4,375,000 current taxes expected to be collected in the fiscal year.

Following the attached resolutions is a copy of the 2012/13 Approved Budget for your information and review.

Recommended Action:

- Hold a public hearing for citizens to ask questions or comment on the proposed use of State Revenue Sharing funds; and for the purpose of allowing citizens to comment on or ask questions about the approved budget as a whole.
- By motion approve each resolution (individually).

RESOLUTION NO. _____

A RESOLUTION CERTIFYING THE PROVISION OF MUNICIPAL SERVICES BY THE CITY OF CENTRAL POINT, OREGON

Recitals:

ORS 221.760 provides that in order for cities located within counties having population over 100,000 to receive state revenues from cigarette, gas and liquor taxes, the State must be satisfied that the City provides certain municipal services.

Therefore the City of Central Point hereby certifies that it provides the following municipal services:

- Police protection
- Street construction, maintenance and lighting
- Storm sewers
- Planning, zoning and subdivision control
- Water utilities

Passed by the Council and signed by me in authentication of its passage on June 14, 2012.

Mayor Hank Williams

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ATTEST:

City Recorder

A RESOLUTION ELECTING TO RECEIVE STATE REVENUE SHARING FUNDS for FISCAL YEAR 2012-13

Recitals:

The State of Oregon sets forth requirements for eligibility by cities for receipt of State Revenue Sharing funds. The City of Central Point is desirous of receiving such funds and qualifies.

Therefore, the City of Central Point resolves as follows:

Section 1. The City hereby elects to receive distribution under ORS 221.770 of the State Revenue Sharing funds.

Section 2. The City hereby certifies as follows:

- A. The City held a public hearing, after adequate public notice, before the Budget Committee on April 20, 2012 at which time citizens had the opportunity to provide written and oral comment to the City Council on the possible uses of State Revenue Sharing funds.
- B. The City held a second public hearing, after adequate public notice, before the City Council on June 14, 2012, at which time citizens had the opportunity to provide written and oral comment to, and ask questions of the City Council on the proposed use of State Revenue Sharing funds in relation to the entire budget of the City for the fiscal year July 1, 2012 through June 30, 2013.
- C. The City has levied a property tax for the year proceeding the year in which State Revenue Sharing funds are sought hereunder and pursuant to ORS 471.810.

Section 3. A copy of this resolution shall be filed with the executive department of the State of Oregon no later than July 31, 2012.

Passed by the Council and signed by me in authentication of its passage on June 14, 2012.

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Mayor Hank Williams

ATTEST:

City Recorder

RESOLUTION NO. _____

**A RESOLUTION TO ADOPT THE BUDGET,
MAKE APPROPRIATIONS AND LEVY TAXES
FOR FISCAL YEAR JULY 1, 2012 TO JUNE 30, 2013**

RECITALS:

- A. Oregon statute (ORS 294.326) requires that a municipality must prepare and adopt a financial plan (budget) containing estimates of revenues and expenditures in compliance with Oregon budget laws prior to making expenditures or tax certification.
- B. No increases were made to the proposed tax levy of the approved budget, nor were any budget estimates increased more than 10% as limited by law.
- C. A public hearing was duly held by the City Council of Central Point, Oregon on June 14, 2012 for the approved budget in the amount of \$26,865,777.

The City of Central Point resolves to adopt the budget, make appropriations and levy taxes for fiscal year July 1, 2012 to June 30, 2013 in the following manner:

Section 1. Taxes and other receipts of the City of Central Point are hereby appropriated for the purposes set forth below.

GENERAL FUND

Administration	762,550
City Enhancement	310,500
Technical Services	574,750
Mayor & Council	59,750
Finance	832,250
Parks	808,750
Recreation	484,300
Planning	460,200
Police	3,655,000
Interdepartmental	2,540,652
Total General Fund	10,488,702

HIGH TECH CRIME TASK FORCE FUND

Operations	743,150
Interdepartmental	117,700
Total HTCTF Fund	860,850

STREET FUND

Operations/Capital Projects	2,703,815
SDC Capital Projects	297,900
Interdepartmental	2,042,465
Total Street Fund	5,044,180

HOUSING FUND

Materials & Services	5,000
Transfers	10,000
Ending Balance	35,445
Total Housing Fund	50,445

CAPITAL IMPROVEMENT FUND

Park SDC Projects	32,000
Interdepartmental	54,157
Total Capital Improvement Fund	86,157

RESERVE FUND

Capital Projects	70,000
Ending Balance	413,600
Total Reserve Fund	483,600

DEBT SERVICE FUND

Total Debt Service Fund	807,722
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BUILDING FUND

Personnel Services	119,650
Materials & Services	13,900
Contingency	2,000
Ending Balance	107,230
Total Building Fund	242,780

WATER FUND

Operations/Capital Projects	4,791,915
SDC Improvements	25,000
Interdepartmental	1,274,450
Total Water Fund	6,091,365

STORMWATER FUND

Operations/Capital Projects	709,765
Quality	97,000
SDC Improvements	21,850
Interdepartmental	383,661
Total Stormwater Fund	1,212,276

INTERNAL SERVICES FUND

Facilities Maintenance	283,000
Public Works Administration	690,015
Fleet Maintenance	400,650
Interdepartmental	124,035
Total PW Internal Service Fund	1,497,700
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Total All Funds	\$26,865,777

Section 2. As authorized by law and the Charter of the City of Central Point, Oregon, there is hereby levied upon the taxable property of said city as shown on the tax rolls of Jackson County, Oregon, for fiscal year 2012-13, the rate of \$4.47 per \$1,000 of assessed valuation for general government purposes, as follows:

<u>General Fund</u>	<u>Subject to Measure 5 Limits</u>	<u>Not Subject to Measure 5 Limits</u>	<u>Total</u>
Permanent rate limit tax	<u>\$5.8328</u>		<u>\$5.8328</u>
TOTAL LEVY	\$4.47		\$4.47

Section 3. The Finance Director is hereby authorized to enter the appropriation for each organizational unit, program, and division of the budget separately on the proper books and records as prescribed by law; and is further directed to certify to the Assessor of Jackson County, Oregon, the levy of taxes of the City of Central Point, Oregon, and to take all other steps with regard to said budget and levy as required by law.

Passed by the Council and signed by me in authentication of its passage on June 14, 2012.

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Mayor Hank Williams

ATTEST:

City Recorder

City of Central Point
2010/11 Adopted Budget

General Fund - Revenues		22,590,357	23,324,687	29,863,785	26,865,777
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
10-00-00-4105	Property Tax - Current	4,051,772	4,211,350	4,196,000	4,375,000
10-00-00-4110	Property Tax - Prior Years	199,609	198,046	185,000	250,000
10-00-00-4120	Hotel/Motel Room Tax	297,809	304,366	310,000	305,000
10-00-00-4130	Franchise - Cable TV	128,218	124,296	125,000	125,000
10-00-00-4135	Franchise - Electric	454,280	487,872	450,000	490,000
10-00-00-4140	Franchise - Garbage	115,358	116,452	112,000	115,000
10-00-00-4145	Franchise - Natural Gas	186,074	183,319	180,000	170,000
10-00-00-4150	Franchise - Telephone	59,066	52,869	58,000	55,000
	Total Taxes	5,492,186	5,678,570	5,616,000	5,885,000
10-00-00-4210	Business License	51,273	49,403	50,000	50,000
10-00-00-4215	Business License Misc.	1,045	2,220	1,500	2,500
10-00-00-4220	Liquor License	690	735	500	500
10-00-00-4225	Tobacco Retail License	120	110	100	100
	Total Licenses & Fees	53,128	52,468	52,100	53,100
10-00-00-4320	Federal Grants (CMAQ)	0	0	38,500	0
10-00-00-4355	State 911 Telephone Tax	78,000	0	90,000	90,000
10-00-00-4360	State Cigarette Tax	25,117	26,159	22,500	23,300
10-00-00-4365	State Liquor Tax	193,679	200,779	185,000	220,700
10-00-00-4375	State Revenue Sharing	161,627	132,360	130,000	152,500
	Total Intergovernmental	458,423	359,298	466,000	486,500
10-00-00-4415	City Overhead fees	744,000	700,000	700,000	650,000
10-00-00-4430	Lien Search Fees	7,563	10,225	7,500	7,500
10-00-00-4435	Parks & Gym Use Fee	3,027	4,063	2,000	3,500
10-00-00-4445	Planning Fees	27,345	23,029	25,000	25,000
10-00-00-4447	Police Fees & Charges	7,349	3,028	5,000	5,000
10-00-00-4448	High Tech Crimes Unit	12,058	41,720	0	0
10-00-00-4455	Recreation Fees	192,577	63,721	55,000	55,000
10-00-00-4469	Administrative Fees	3,542	7,157	5,000	5,000
10-00-00-4475	Vehicle Towing	6,525	6,450	10,000	5,000
	Total Charges for Service	1,003,987	859,393	809,500	756,000
10-00-00-4510	Municipal Court Fines	114,276	94,985	100,000	80,000
10-00-00-4511	Municipal Court Collection Int	15,247	17,771	5,000	10,000
10-00-00-4515	District Court Fines	21,119	21,713	20,000	20,000
10-00-00-4520	Court Diversion Fees	14,953	13,567	12,500	7,500
10-00-00-4530	Court Administrative Fees	35,651	50,466	30,000	30,000
10-00-00-4540	Court Technical Fee	3,428	3,531	3,500	2,000
	Total Fines & Forfeitures	204,673	202,034	171,000	149,500
10-00-00-4710	Interest Income	24,946	15,549	20,000	20,000
	Total Interest income	24,946	15,549	20,000	20,000
10-00-00-4810	Miscellaneous Revenue	74,389	161,755	15,000	20,000
10-00-00-4811	Parks & Recreation Events	91,811	112,099	118,500	115,000
10-00-00-4815	Parks & Recreation Donations	3,739	0	17,500	0
10-00-00-4820	Police Donations Private Grant	0	0	1,000	0
10-00-00-4823	Police - DARE Donations	5,691	5,578	5,000	5,000
	Total Miscellaneous	175,627	279,432	157,000	140,000
10-00-00-4910	Transfers In	7,039	7,846	35,000	10,000
	Total Transfers	7,039	7,846	35,000	10,000
10-00-00-4010	Carryover Balance	2,916,711	3,154,370	2,824,550	2,988,602
	Total Carryover Balance	2,916,711	3,154,370	2,824,550	2,988,602
	TOTAL GENERAL FUND REVENUES	10,336,720	10,608,960	10,151,150	10,488,702

City of Central Point
2010/11 Adopted Budget

General Fund - Administration					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
10-10-00-5010	Salaries & Wages	313,806	351,314	399,300	369,850
10-10-00-5030	Part-time Wages	3,092	1,042	7,500	37,700
10-10-00-5560	City Taxes and Benefits	110,812	125,876	159,100	186,500
	Total Personnel Services	427,710	478,232	565,900	594,050
10-10-00-6110	City Facilities Rental	23,500	23,500	23,500	24,000
10-10-00-6210	Advertising/Legal Notices	1,303	2,845	5,000	5,000
10-10-00-6230	Bank Fees	237	156	700	0
10-10-00-6270	Lease/Rentals	2,721	6,093	7,500	2,000
10-10-00-6280	Travel/Training	12,956	19,645	13,000	14,000
10-10-00-6350	Professional Services	16,804	54,858	65,000	70,000
10-10-00-6360	Contract/Other Services	25,420	35,676	20,000	25,000
10-10-00-6470	Employee Involvement Programs	6,113	6,065	6,500	6,500
10-10-00-6520	Equipment Repair/Maintenance	327	0	1,000	1,000
10-10-00-6550	Computer/Software Maintenance	8,800	6,990	3,000	0
10-10-00-6610	Books/Publications	1,446	1,761	2,500	2,500
10-10-00-6640	Dues/Licenses	4,793	4,709	4,000	4,000
10-10-00-6650	Food	1,860	1,055	1,500	1,500
10-10-00-6680	Office/Shop Supplies	2,015	2,740	3,000	3,250
10-10-00-6690	Postage	3,190	3,466	3,000	3,000
10-10-00-6695	Sm. Equip/Tools/Furniture	3,732	1,060	1,500	2,500
10-10-00-6740	Phone/Internet	2,264	3,896	2,900	4,250
	Total Materials & Services	117,480	174,515	163,600	168,500
	Total Administration	545,190	652,747	729,500	762,550
General Fund - City Enhancement					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
10-10-15-6410	Community Events	25,202	18,423	13,000	13,000
10-10-15-6420	Downtown Revitalization	21,121	0	33,000	33,000
10-10-15-6421	Urban Renewal Loan	0	15,000	0	125,000
10-10-15-6422	Utility Discount	20,511	12,000	15,000	15,000
10-10-15-6437	Parks & Recreation Donation (BOB)	15,000	6,221	45,000	25,000
10-10-15-6440	Food and Friends Program	12,000	12,000	12,000	12,000
10-10-15-6450	Tourism Promotion	68,608	55,540	100,000	87,500
	Total Materials & Services	162,443	119,184	218,000	310,500
	Total City Enhancement	162,443	119,184	218,000	310,500

City of Central Point
2010/11 Adopted Budget

General Fund - Technical Services					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
10-10-35-5010	Salaries & Wages	57,782	60,319	135,100	167,750
10-10-35-5020	Overtime Wages	0	176	3,000	3,000
10-10-35-5030	Part-time Wages	4,050	12,236	0	0
10-10-35-5560	City Taxes and Benefits	23,591	26,763	57,600	74,500
	Total Personnel Services	85,422	99,493	195,700	245,250
10-10-35-6110	City Facilities Rental	10,100	5,000	5,000	5,000
10-10-35-6110	City Facilities Rental (HTCU)	35,800	0	0	0
10-10-35-6280	Travel/Training	1,498	10,941	10,000	10,000
10-10-35-6350	Professional Services	16,098	498	10,000	10,000
10-10-35-6360	Contract/Other Services	25,768	16,846	18,000	6,000
10-10-35-6432	High Tech Crime Unit	13,736	0	0	0
10-10-35-6550	Computer Software Maintenance	8,736	56,767	52,000	75,000
10-10-35-6610	Books/Publications	0	362	1,000	1,000
10-10-35-6630	Computer Hardware/Software	87,038	21,952	72,000	100,000
10-10-35-6640	Dues/Licenses	46,945	3,300	15,000	1,000
10-10-35-6680	Office/Shop Supplies	1,191	220	2,500	2,500
10-10-35-6695	Sm. Equip/Tools/Furniture	4,799	751	4,000	4,000
10-10-35-6740	Phone/Internet	19,384	19,223	24,000	25,000
	Total Materials & Services	271,093	135,859	213,500	239,500
10-10-35-7152	Computer Hardware/Software	0	33,351	70,000	90,000
	Total Capital Outlay	0	33,351	70,000	90,000
	Total Technical Services	356,515	268,703	479,200	574,750
General Fund - Mayor & Council					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
10-15-00-5010	Salaries & Wages	13,800	13,800	13,800	13,800
10-15-00-5560	City Taxes and Benefits	1,109	1,400	2,200	2,200
	Total Personnel Services	14,909	15,200	16,000	16,000
10-15-00-6280	Travel/Training	3,264	3,680	6,600	7,000
10-15-00-6350	Professional Services	640	225	2,000	2,000
10-15-00-6410	Community Events	1,224	3,500	5,000	5,000
10-15-00-6550	Computer/Software Maintenance	0	816	750	0
10-15-00-6640	Dues/Licenses	41,454	20,099	33,000	25,000
10-15-00-6650	Food	1,393	1,094	2,500	1,250
10-15-00-6680	Office/Shop Supplies	1,464	2,188	3,000	2,000
10-15-00-6740	Phone/Internet	0	872	1,200	1,500
	Total Materials & Services	49,439	32,474	54,050	43,750
	Total Mayor & Council	64,348	47,674	70,050	59,750

City of Central Point
2010/11 Adopted Budget

General Fund - Finance		2010	2011	2012	2013
Account	Description	Actual	Actual	Adopted	Approved
10-20-00-5010	Salaries & Wages	357,194	381,014	354,000	392,200
10-20-00-5020	Overtime Wages	0	314	1,000	1,200
10-20-00-5030	Part-time Wages	18,000	18,434	18,000	18,000
10-20-00-5560	City Taxes and Benefits	162,582	173,117	175,700	215,950
	Total Personnel Services	537,776	572,878	548,700	627,350
10-20-00-6110	City Facilities Rental	35,700	35,700	35,700	35,700
10-20-00-6210	Advertising/Legal Notices	2,233	2,535	2,000	1,500
10-20-00-6230	Bank/VISA Fees	25,631	29,780	29,000	30,000
10-20-00-6260	Printing/Binding	12,862	13,986	14,000	14,000
10-20-00-6280	Travel/Training	8,586	9,941	14,000	13,000
10-20-00-6350	Professional Services	41,201	41,760	46,000	45,000
10-20-00-6360	Contract/Other Services	7,197	8,500	6,000	20,000
10-20-00-6520	Equipment Repair/Maintenance	0	937	1,000	1,000
10-20-00-6550	Computer/Software Maintenance	24,879	4,428	4,000	0
10-20-00-6610	Books/Publications	0	99	200	200
10-20-00-6630	Computer Hardware/Software	430	22,332	2,500	0
10-20-00-6640	Dues/Licenses	1,930	1,900	2,500	2,500
10-20-00-6680	Office/Shop Supplies	7,203	8,414	8,000	8,000
10-20-00-6690	Postage	30,789	29,594	33,000	30,000
10-20-00-6695	Sm Equip/Tools/Furniture	212	450	800	1,000
10-20-00-6740	Phone/Internet	2,909	2,558	3,300	3,000
	Total Materials & Services	201,762	212,914	202,000	204,900
	Total Finance	739,538	785,793	750,700	832,250

City of Central Point
2010/11 Adopted Budget

General Fund - Parks		2010	2011	2012	2013
Account	Description	Actual	Actual	Adopted	Approved
10-40-45-5010	Salaries & Wages	200,755	225,124	226,700	241,650
10-40-45-5020	Overtime Wages	7,525	8,292	9,000	6,500
10-40-45-5030	Part-time Wages	14,817	0	0	0
10-40-45-5560	City Taxes and Benefits	97,239	104,041	121,800	137,500
	Total Personnel Services	320,336	337,457	357,500	385,650
10-40-45-6110	City Facilities Rental	23,800	23,800	23,800	23,800
10-40-45-6120	City Equipment Rental	36,000	34,000	34,000	30,000
10-40-45-6140	Public Works Overhead Fees	19,000	0	0	0
10-40-45-6270	Lease/Rentals	1,365	0	1,300	1,300
10-40-45-6280	Travel/Training	2,843	5,132	5,000	6,000
10-40-45-6350	Professional Services	2,438	435	6,000	6,000
10-40-45-6360	Contract/Other Services	128,817	119,533	135,000	135,000
10-40-45-6530	Building/Grounds Maintenance	53,922	59,408	100,000	110,000
10-40-45-6610	Books/Publications	100	18	400	400
10-40-45-6620	Clothing Allowance	1,808	942	1,000	1,000
10-40-45-6680	Office/Shop Supplies	3,769	1,822	3,000	3,000
10-40-45-6695	Sm Equip/Tools/Furniture	1,346	1,271	3,000	3,000
10-40-45-6720	Electric	20,263	23,173	22,000	22,000
10-40-45-6730	Natural Gas	2,278	2,416	2,100	2,100
10-40-45-6740	Phone/Internet	4,461	4,206	5,500	5,500
10-40-45-6750	Water/Sewer/Stormwater	5,339	6,628	7,000	10,000
	Total Materials & Services	307,549	282,782	349,100	359,100
10-40-45-7000	Prior Year Capital Improvements	1,737	25,830	0	0
10-40-45-7000	Arboretum	0	0	0	7,000
10-40-45-7000	Tennis overlay	0	0	0	17,000
10-40-45-7000	Don Jones Park shade - Gazebo	0	0	0	40,000
	Total Capital Projects	1,737	25,830	0	64,000
	Total Parks	629,622	646,069	706,600	808,750
General Fund - Recreation		2010	2011	2012	2013
Account	Description	Actual	Actual	Adopted	Approved
10-40-53-5010	Salaries & Wages	93,936	106,317	130,700	125,350
10-40-53-5020	Overtime Wages	2,809	902	7,000	4,500
10-40-53-5030	Part-time Wages	31,605	13,975	3,000	3,000
10-40-53-5560	City Taxes and Benefits	55,033	56,667	52,100	63,000
	Total Personnel Services	183,383	177,861	192,800	195,850
10-40-53-6110	City Facilities Rental	24,000	24,000	24,000	24,000
10-40-53-6210	Advertising/Legal Notices	350	535	2,500	2,500
10-40-53-6230	Bank/VISA Fees	2,528	1,396	2,500	2,500
10-40-53-6260	Printing/Binding	4,602	8,148	11,700	16,450
10-40-53-6270	Lease/Rentals	2,895	1,219	1,000	1,000
10-40-53-6280	Travel/Training	5,920	5,172	6,000	7,500
10-40-53-6350	Professional Services	0	3,104	2,500	2,500
10-40-53-6360	Contract Services - Recreation	144,901	57,920	62,000	62,000
10-40-53-6370	Instructors	6,435	6,615	10,500	6,000
10-40-53-6410	Community Event - Battle of the Bones	74,856	92,623	70,000	70,000
10-40-53-6435	Recreation Programs	35,888	47,170	62,000	60,000
10-40-53-6520	Equipment Repair/Maintenance	0	0	500	2,000
10-40-53-6530	Building/Grounds Maintenance	632	8,846	4,000	4,000
10-40-53-6610	Books/Publications	287	106	250	400
10-40-53-6630	Computer Hardware/Software	2,504	2,465	2,500	0
10-40-53-6640	Dues/Licenses	393	398	400	500
10-40-53-6680	Office/Shop Supplies	7,836	3,041	13,000	10,000
10-40-53-6690	Postage	6,798	6,549	9,000	9,000
10-40-53-6695	Sm Equip/Tools/Furniture	0	492	600	600
10-40-53-6720	Electric	1,954	2,259	2,400	2,500
10-40-53-6740	Phone/Internet	3,845	4,673	5,000	5,000
	Total Materials & Services	326,624	276,730	292,350	288,450
	Total Recreation	510,007	454,591	485,150	484,300

City of Central Point
2010/11 Adopted Budget

General Fund - Planning					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
10-50-00-5010	Salaries & Wages	235,462	252,136	230,100	210,500
10-50-00-5020	Overtime Wages	0	0	1,500	1,500
10-50-00-5030	Part-time Wages	56,004	55,199	59,500	58,500
10-50-00-5560	City Taxes and Benefits	101,163	105,830	97,500	110,500
	Total Personnel Services	392,629	413,165	388,600	381,000
10-50-00-6110	City Facilities Rental	29,700	29,700	29,700	29,700
10-50-00-6120	City Equipment Rental	4,500	4,500	4,500	4,500
10-50-00-6140	Public Works Overhead Fees	42,000	0	0	0
10-50-00-6210	Advertising/Legal Notices	3,770	2,161	4,000	4,000
10-50-00-6280	Travel/Training	6,730	8,622	6,000	6,000
10-50-00-6350	Professional Services	8,829	13,366	35,000	15,000
10-50-00-6360	Contract/Other Services	6,209	7,552	0	10,000
10-50-00-6550	Computer/Software Maintenance	3,549	650	0	0
10-50-00-6640	Dues/Licenses	2,125	2,395	2,500	3,000
10-50-00-6680	Office/Shop Supplies	1,690	1,455	1,500	1,500
10-50-00-6690	Postage	258	634	700	1,500
10-50-00-6695	Sm Equip/Tools/Furniture	87	768	1,000	2,000
10-50-00-6740	Phone/Internet	1,423	2,135	2,000	2,000
	Total Materials & Services	110,870	73,936	86,900	79,200
	Total Planning	503,499	487,101	475,500	460,200

City of Central Point
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General Fund - Police		2010	2011	2012	2013
Account	Description	Actual	Actual	Adopted	Approved
10-60-00-5010	Salaries & Wages	1,700,908	1,703,654	1,604,000	1,660,500
10-60-00-5020	Overtime Wages	69,539	107,377	74,600	67,000
10-60-00-5020	Overtime Wages - Special Events	17,400	17,400	17,400	20,000
10-60-00-5030	Part-time Wages	35,941	35,110	36,000	40,780
10-60-00-5560	City Taxes and Benefits	859,206	869,399	877,900	1,025,030
	Total Personnel Services	2,682,994	2,732,940	2,609,900	2,813,310
10-60-00-6110	City Facilities Rental	178,500	191,403	178,500	178,500
10-60-00-6270	Lease/Rentals	50,374	42,705	59,800	70,700
10-60-00-6280	Travel/Training	42,400	47,508	50,000	50,000
10-60-00-6340	Dispatch Services	256,550	208,127	213,000	231,990
10-60-00-6350	Professional Services	9,798	31,479	15,000	8,000
10-60-00-6360	Contract/Other Services	23,726	97,836	30,000	30,000
10-60-00-6410	DARE	4,495	14,339	5,000	8,000
10-60-00-6430	Investigations	3,518	2,262	5,000	5,000
10-60-00-6432	High Tech Crime Unit	0	52,730	0	10,000
10-60-00-6460	Volunteer Programs-Citizens On Patrol	11,675	8,477	15,000	10,000
10-60-00-6462	Volunteer Programs-Explorers	0	0	0	5,000
10-60-00-6510	Vehicle Repair/Maintenance	31,879	19,691	68,500	45,000
10-60-00-6520	Equipment Repair/Maintenance	1,379	2,972	7,500	10,000
10-60-00-6550	Computer/Software Maint & Licenses	0	4,867	5,000	0
10-60-00-6610	Books/Publications	2,355	838	2,500	1,500
10-60-00-6620	Clothing Allowance	24,562	26,282	17,800	15,000
10-60-00-6630	Computer Hardware/Software	918	9,856	5,000	0
10-60-00-6640	Dues/Licenses	8,813	3,790	5,000	5,000
10-60-00-6660	Fuel	39,702	45,861	40,000	50,000
10-60-00-6670	Maintenance Supplies	7	65	500	500
10-60-00-6680	Office/Shop Supplies	33,984	28,625	22,000	22,000
10-60-00-6690	Postage	2,417	2,819	3,500	3,500
10-60-00-6695	Sm Equip/Tools/Furniture	44,257	20,634	44,000	40,000
10-60-00-6740	Phone/Internet	30,709	39,465	39,500	42,000
	Total Materials & Services	802,018	902,632	832,100	841,690
	Total Police	3,485,012	3,635,572	3,442,000	3,655,000

City of Central Point
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General Fund - Interdepartmental					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
10-90-37-6240	Insurance Premiums/Claims	66,677	67,394	110,000	90,000
10-90-37-6340	Dispatch Services - g11	0	0	90,000	90,000
	Total Materials & Services	66,677	67,394	200,000	180,000
10-90-37-8000	Transfers Out - Street Fund	0	75,000	50,000	50,000
10-90-37-8000	Transfers Out - Debt Service (Burton)	19,500	0	0	0
10-90-37-8000	Transfers Out - Debt Service (DJ Park)	100,000	25,000	140,000	130,000
10-90-37-8001	Transfers Out - HTCTF	0	0	237,900	237,350
	Total Transfers	119,500	100,000	427,900	417,350
10-90-37-9000	Contingency	0	0	150,000	150,000
	Total Contingency	0	0	150,000	150,000
10-90-37-9500	Ending Balance	3,154,370	3,344,131	2,016,550	1,793,302
	Total Ending Balance	3,154,370	3,344,131	2,016,550	1,793,302
	Total Interdepartmental	3,340,547	3,511,525	2,794,450	2,540,652
	Total General Fund Requirements	10,336,721	10,608,959	10,151,150	10,488,702

City of Central Point
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HTCTF Fund - Revenues		2010	2011	2012	2013
Account	Description	Actual	Actual	Adopted	Approved
15-00-00-4320	Federal Grant	0	0	362,500	463,000
15-00-00-4320	Federal Grant -FBI Overtime Reimb	0	0	18,000	20,000
15-00-00-4330	State Grant	0	0	0	30,000
15-00-00-4390	Contributing Agencies	0	0	50,000	55,000
15-00-00-4394	Federal Asset Forfeitures	0	0	100,000	50,000
15-00-00-4396	State Asset Forfeitures	0	0	0	0
	Total Intergovernmental	0	0	530,500	618,000
15-00-00-4448	High Tech Crimes Unit	0	0	50,000	500
	Total Charges for Services	0	0	50,000	500
15-00-00-4910	Transfer In - General Fund	0	0	237,900	237,350
	Total Transfers	0	0	237,900	237,350
15-00-00-4010	Carryover Balance	0	0	10,000	5,000
	Total Carryover Balance	0	0	10,000	5,000
	Total Revenues	0	0	828,400	860,850
HTCTF Fund					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
15-60-00-5010	Salaries & Wages	0	0	124,750	125,000
15-60-00-5020	Overtime Wages	0	0	30,000	20,000
15-60-00-5560	City Taxes and Benefits	0	0	62,700	71,450
	Total Personnel Services	0	0	217,450	216,450
15-60-00-6110	City Facilities Rental (HTCU)	0	0	40,900	40,900
15-60-00-6280	Travel/Training	0	0	13,000	6,000
15-60-00-6350	Professional Services	0	0	9,300	5,000
15-60-00-6360	Contract/Other Services	0	0	18,150	2,000
15-60-00-6430	Investigations	0	0	5,000	5,500
15-60-00-6431	Federal Grant Expense	0	0	0	350,000
15-60-00-6432	State/Local Grant Expense	0	0	0	30,000
15-60-00-6433	Asset Forfeiture Expense	0	0	0	50,000
15-60-00-6510	Vehicle Repair/Maintenance	0	0	50,000	2,000
15-60-00-6520	Equipment Repair/Maintenance	0	0	2,000	2,000
15-60-00-6550	Computer/Software Maintenance	0	0	1,000	5,000
15-60-00-6610	Books/Publications	0	0	2,000	500
15-60-00-6620	Clothing Allowance	0	0	500	2,000
15-60-00-6630	Computer Hardware/Software	0	0	2,200	5,000
15-60-00-6640	Dues/Licenses	0	0	5,700	2,000
15-60-00-6660	Fuel	0	0	23,000	1,000
15-60-00-6680	Office/Shop Supplies	0	0	200	3,000
15-60-00-6690	Postage	0	0	3,900	2,000
15-60-00-6695	Sm Equip/Tools/Furniture	0	0	10,000	8,000
15-60-00-6740	Phone/Internet	0	0	2,550	4,800
	Total Materials & Services	0	0	189,400	526,700
15-60-00-7150	Equipment	0	0	141,000	0
	Total Capital Outlay	0	0	141,000	0
	Total HTCTF Operations	0	0	547,850	743,150

City of Central Point
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HTCTF Fund - Interdepartmental					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
15-90-37-9000	Contingency	0	0	0	0
	Total Contingency	0	0	0	0
15-90-37-9500	Ending Balance	0	0	280,550	117,700
	Total Ending Balance	0	0	280,550	117,700
	Total Interdepartmental	0	0	280,550	117,700
	Total High Tech Crime Task Force Requirements	0	0	828,400	860,850

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Street Fund - Revenues					
Account	Description	2010	2011	2012	2013
		Actual	Actual	Adopted	Approved
20-00-00-4135	Franchise - Electric	0	0	0	105,000
20-00-00-4155	Franchise - Water	82,085	79,337	135,000	90,000
	Total Taxes	82,085	79,337	135,000	195,000
20-00-00-4310	Federal Capital Grants	170,000	170,000	1,041,860	180,000
20-00-00-4330	State Grant - ODOT (Bike/Ped Funds)	0	0	450,000	715,750
20-00-00-4350	State Gas Tax	712,560	840,426	920,000	950,000
	Total Intergovernmental	882,560	1,010,426	2,411,860	1,845,750
20-00-00-4450	Public Works Fees	1,297	9,771	2,500	5,000
20-00-00-4462	SDC Street Reimbursement	1,739	3,478	10,000	10,000
20-00-00-4465	SDC Street Improvements	22,581	52,777	20,000	20,000
20-00-00-4470	Street Utility Fee	450,675	563,938	450,000	450,000
	Total Charges for Services	476,292	629,965	482,500	485,000
20-00-00-4710	Interest Income	11,849	6,257	8,000	7,000
	Total Interest Income	11,849	6,257	8,000	7,000
20-00-00-4810	Miscellaneous Revenue	14,347	16,710	0	2,000
20-00-00-4840	Financing Proceeds	27,815	0	0	0
	Total Miscellaneous	42,162	16,710	0	2,000
20-00-00-4910	Transfers In	0	75,000	50,000	50,000
	Total Transfers	0	75,000	50,000	50,000
20-00-00-4010	Carryover Balance	1,816,741	1,707,225	2,045,760	2,459,430
	Total Carryover Balance	1,816,741	1,707,225	2,045,760	2,459,430
	Total Street Revenues	3,311,689	3,524,920	5,133,120	5,044,180

City of Central Point
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Street Fund - Operations/Capital Projects		2010	2011	2012	2013
Account	Description	Actual	Actual	Adopted	Approved
20-70-43-5010	Salaries & Wages	226,436	213,252	212,000	228,165
20-70-43-5020	Overtime Wages	4,686	2,633	2,500	3,500
20-70-43-5560	City Taxes and Benefits	125,428	110,736	128,000	145,500
	Total Personnel Services	356,550	326,621	342,500	377,165
20-70-43-6110	City Facilities Rental	35,200	35,200	36,900	36,900
20-70-43-6120	City Equipment Rental	151,500	138,800	138,800	130,000
20-70-43-6130	City Overhead Fees	126,000	126,000	126,000	126,000
20-70-43-6140	Public Works Overhead Fees	262,000	260,000	260,000	295,000
20-70-43-6230	Bank/VISA Fees	0	0	0	5,000
20-70-43-6270	Lease/Rentals	608	1,768	2,500	0
20-70-43-6280	Travel/Training	2,249	7,789	9,000	8,000
20-70-43-6350	Professional Services	5,121	6,489	5,000	8,000
20-70-43-6360	Contract/Other Services	31,724	64,720	20,000	23,500
20-70-43-6520	Equipment Repair/Maintenance	3,327	168	2,500	0
20-70-43-6530	Sidewalk/Bikepath/Tree Maintenance	0	18,049	20,000	20,000
20-70-43-6540	Infrastructure Maintenance	53,033	59,497	40,000	60,000
20-70-43-6541	Street Sign Maintenance	0	0	18,000	5,000
20-70-43-6542	Street Light Maintenance (TOD)	0	0	10,000	10,000
20-70-43-6543	Street Light Retrofit Project	0	0	10,000	14,000
20-70-43-6620	Clothing Allowance	887	1,756	1,600	2,000
20-70-43-6630	Computer Hardware/Software	750	2,646	500	0
20-70-43-6640	Dues/Licenses	61	77	250	250
20-70-43-6680	Office/Shop/Safety Supplies	5,604	4,303	3,600	2,500
20-70-43-6695	Sm Equip/Tools/Furniture	1,398	1,559	10,000	7,500
20-70-43-6740	Phone/Internet	953	1,621	1,500	2,500
20-70-43-6760	Street Lights	156,083	172,743	145,000	155,000
	Total Materials & Services	836,498	903,186	861,150	911,150
20-70-43-7200	Prior Capital Projects	306,702	135,283	0	0
20-70-43-7150	Equipment	0	0	330,000	212,000
20-70-43-7214	Cmaq Project (Oak St, Senior Ctr Park Lot Design)	0	0	880,000	71,000
20-70-43-7233	Paving Projects	0	81,524	200,000	0
20-70-43-7211	Hwy 99 Beautification Project	0	0	95,000	1,100,000
	Total Capital Projects	306,702	216,807	1,505,000	1,383,000
20-70-43-8000	Transfers Out - DS (10th/Scenic/Upton)	35,000	35,000	35,000	32,500
	Total Transfers Out	35,000	35,000	35,000	32,500
	Total Street Operations/Capital Projects	1,534,750	1,481,615	2,743,650	2,703,815

City of Central Point
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Street Fund - SDC Capital Projects		2010	2011	2012	2013
Account	Description	Actual	Actual	Adopted	Approved
20-70-59-7200	Prior Capital Projects	35,117	1,047	0	0
20-70-59-7205	Crater Rail Crossing	0	53,586	45,000	45,000
20-70-59-7230	Hwy 99 Beautification Project	0	0	0	200,000
	Total Capital Projects	35,117	54,633	45,000	245,000
20-70-59-7531	Bond Pymt-10th/Scenic/Upton	0	0	0	0
20-70-59-7660	Developer Reimbursements	9,396	0	30,000	30,000
	Total Debt Service	9,396	0	30,000	30,000
20-70-59-8000	Transfers Out - DS (10th/Scenic/Upton)	25,200	25,200	25,200	22,900
	Total Transfers	25,200	25,200	25,200	22,900
	Total Street SDC Capital Projects	69,713	79,833	100,200	297,900
Street Fund - Interdepartmental		2010	2011	2012	2013
Account	Description	Actual	Actual	Adopted	Approved
20-90-37-9000	Contingency	0	0	100,000	100,000
	Total Contingency	0	0	100,000	100,000
20-90-37-9500	Ending Balance	1,707,226	1,963,472	2,189,270	1,942,465
	Total Ending Balance	1,707,226	1,963,472	2,189,270	1,942,465
	Total Street Interdepartmental	1,707,226	1,963,472	2,289,270	2,042,465
	Total Street Fund Requirements	3,311,689	3,524,920	5,133,120	5,044,180

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Housing Fund - Revenues		2010	2011	2012	2013
Account	Description	Actual	Budget	Adopted	Approved
25-00-00-4710	Interest Income	348	203	250	150
	Total Interest	348	203	250	150
25-00-00-4825	Loan Principal Payments	7,039	7,846	25,000	10,000
	Total Miscellaneous	7,039	7,846	25,000	10,000
25-00-00-4010	Carryover Balance	54,595	49,942	45,190	40,295
	Total Carryover	54,595	49,942	45,190	40,295
	Total Housing Fund Revenues	61,982	57,991	70,440	50,445
Housing Fund-Interdepartmental		2010	2011	2012	2013
Account	Description	Actual	Actual	Adopted	Approved
25-90-37-6130	City Overhead Fees	5,000	5,000	5,000	5,000
	Total Materials & Services	5,000	5,000	5,000	5,000
25-90-37-8000	Transfers Out	7,039	7,846	25,000	10,000
	Total Transfers	7,039	7,846	25,000	10,000
25-90-37-9500	Ending Balance	49,943	45,145	40,440	35,445
	Total Ending Balance	49,943	45,145	40,440	35,445
	Total Housing Fund	61,982	57,991	70,440	50,445

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Capital Improvements Fund - Revenues					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
30-00-00-4330	State Grants	0	25,000	0	0
	Total Intergovernmental Revenue	0	25,000	0	0
30-00-00-4461	SDC Park Reimbursement	4,741	9,652	10,000	5,000
30-00-00-4463	SDC Park Improvements	21,844	48,830	50,000	20,000
	Total Charges for Service	26,585	58,482	60,000	25,000
30-00-00-4710	Interest Income	658	306	500	250
	Total Interest Income	658	306	500	250
30-00-00-4810	Miscellaneous Revenue	0	0	0	0
30-00-00-4840	Financing Proceeds	0	0	0	0
	Total Miscellaneous	0	0	0	0
30-00-00-4010	Carryover Balance	161,162	73,379	63,000	60,907
	Total Carryover	161,162	73,379	63,000	60,907
	Total CIP Revenues	188,405	157,167	123,500	86,157
Capital Improvements Fund - Park Capital Projects					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
30-40-55-7200	Prior Capital Projects	53,469	0	0	0
30-40-55-7232	Forest Glenn - Restrooms	0	43,000	0	0
	Total Capital Projects	53,469	43,000	0	0
	Total Park Capital Projects	53,469	43,000	0	0

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Capital Improvements Fund - Park SDC Capital Projects					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
30-40-59-7200	Prior Capital Projects	15,561	0	0	0
	Total Capital Projects	15,561	0	0	0
30-40-59-7580	Note Payable - Don Jones Park Interest	0	0	0	0
30-40-59-7670	Developer Obl (SDC Reimb/Twin Creeks DS)	0	0	60,000	25,000
	Total Debt Service	0	0	60,000	25,000
30-40-59-8000	Transfer Out - Debt Service (DJ Park)	46,000	46,000	0	7,000
	Total Transfers Out	46,000	46,000	0	7,000
	Total Park SDC Capital Projects	61,561	46,000	60,000	32,000
Capital Improvements Fund - Interdepartmental					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
30-90-37-8000	Transfers Out - General Fund	0	0	10,000	0
30-90-37-8000	Transfers Out - Debt Service Fund	0	0	25,000	18,000
	Total Transfers	0	0	35,000	18,000
30-90-37-9500	Ending Balance	73,375	68,167	28,500	36,157
	Total Ending Balance	73,375	68,167	28,500	36,157
	Total Interdepartmental	73,375	68,167	63,500	54,157
	Total Capital Improvements	188,405	157,167	123,500	86,157

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Reserve Fund -Revenues					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
35-00-00-4710	Interest Income	0	613	2,000	1,500
	Total Interest	0	613	2,000	1,500
35-00-00-4910	Transfers In- Facilities Maintenance	0	100,000	80,000	0
35-00-00-4910	Transfers In- Fleet Maintenance	0	200,000	100,000	0
	Total Transfers	0	300,000	180,000	0
35-00-00-4010	Carryover Balance	0	0	300,300	482,100
	Total Carryover	0	0	300,300	482,100
	Total Reserve Fund Revenues	0	300,613	482,300	483,600
Reserve Fund -Interdepartmental					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
35-90-37-7101	City Hall Improvements	0	0	0	0
35-90-37-7150	Equipment	0	0	0	0
35-90-37-7151	Vehicles	0	0	0	70,000
35-90-37-7151	Police Vehicles	0	0	0	0
	Total Reserve Fund Projects	0	0	0	70,000
35-90-37-9500	Ending Balance	0	300,613	482,300	413,600
	Total Ending Balance	0	300,613	482,300	413,600
	Total Interdepartmental	0	300,613	482,300	483,600
	Total Reserve Fund	0	300,613	482,300	483,600

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Debt Service Fund - Revenues					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
40-00-00-4310	Federal Capital Grant (STIP)	162,864	162,864	162,900	162,900
	Total Intergovernmental	162,864	162,864	162,900	162,900
40-00-00-4405	City Facilities Rental	190,000	190,000	195,000	195,500
40-00-00-4410	City Equipment Rental	0	0	0	0
40-00-00-4440	Debt Service Fees	809	0	22,700	149,200
	Total Charges for Services	190,809	190,000	217,700	344,700
40-00-00-4610	LID Principal Payments	60,609	31,609	50,000	50,000
40-00-00-4615	LID Interest Payments	22,536	99	20,000	13,000
	Total Special Assessments	83,145	31,708	70,000	63,000
40-00-00-4710	Interest Income	767	198	500	250
	Total Interest Income	767	198	500	250
40-00-00-4910	Transfers In - General Fund (DJ Park)	119,500	25,000	140,000	130,000
40-00-00-4910	Transfers In - Street Op (10th/Scenic)	35,000	35,000	35,000	32,500
40-00-00-4910	Transfers In - Street SDC (10th/Scenic)	25,200	25,200	25,200	22,900
40-00-00-4910	Transfers In - Strmwtr Op (10th/Scenic)	10,000	10,000	0	0
40-00-00-4910	Transfers In - Strmwtr SDC (10th/Scenic)	8,000	8,000	0	0
40-00-00-4910	Transfers In- Water Fund (10th/Scenic)	4,700	4,700	0	0
40-00-00-4910	Transfers In- Water Fund (Erickson)	19,200	135,000	0	0
40-00-00-4910	Transfers In - CIP- SDC Parks (DJ Park)	46,000	46,000	25,000	25,000
	Total Transfers	267,600	288,900	225,200	210,400
40-00-00-4010	Carryover Balance	98,807	117,329	23,000	26,472
	Total Carryover	98,807	117,329	23,000	26,472
	Total Debt Service Revenues	803,992	790,998	699,300	807,722
Debt Service Fund					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
40-90-37-7531	10th/Scenic/Upton - Interest	67,768	59,942	51,800	43,300
40-90-37-7631	10th/Scenic/Upton - Principal	178,000	186,000	194,000	203,000
40-90-37-7530	Burton Property - Interest	261	0	0	0
40-90-37-7630	Burton Property - Principal	19,087	0	0	0
40-90-37-7501	City Hall Bond Interest	83,863	80,637	77,270	75,500
40-90-37-7601	City Hall Bond Principal	105,000	110,000	115,000	120,000
40-90-37-7580	Don Jones Park - Interest	46,000	41,900	37,600	34,000
40-90-37-7680	Don Jones Park - Principal	100,000	105,000	110,000	115,000
40-90-37-7550	Erickson Waterline - Interest	6,824	6,263	0	0
40-90-37-7650	Erickson Waterline - Principal	12,310	127,896	0	0
40-90-37-7510	LID Bond Interest	18,549	50,000	16,300	50,000
40-90-37-7610	LID Bond Principal	49,000	16,266	50,000	13,000
40-90-37-7590	Water Reservoir Loan - Interest	0	0	0	120,000
40-90-37-7690	Water Reservoir Loan - Principal	0	0	0	0
	Total Debt Service	686,662	783,904	651,970	773,800
40-90-37-9500	Ending Balance	117,330	7,094	47,330	33,922
	Total Ending Balance	117,330	7,094	47,330	33,922
	Total Debt Service	803,992	790,998	699,300	807,722

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Building Fund - Revenues		2010	2011	2012	2013
Account	Description	Actual	Actual	Adopted	Approved
50-00-00-4230	Building Fees No Surcharge	1,070	1,925	1,000	1,000
50-00-00-4235	Building Permits - Residential	15,940	37,104	45,000	30,000
50-00-00-4236	Building Permits - Commercial	0	8,194	90,000	25,000
50-00-00-4240	Building Plan Review	12,429	15,740	15,000	15,000
50-00-00-4245	Electrical Investigations	289	888	500	500
50-00-00-4250	Electrical Permits	11,024	13,224	10,000	10,000
50-00-00-4255	Electrical Plan Review	122	222	500	500
50-00-00-4260	Mechanical Permits	4,224	4,799	5,000	5,000
50-00-00-4265	Mechanical Plan Review	0	0	100	100
50-00-00-4270	Plumbing Investigations	50	860	100	100
50-00-00-4275	Plumbing Permits	9,268	13,387	10,000	10,000
50-00-00-4280	Plumbing Plan Review	0	34	100	100
50-00-00-4469	Administrative Fee	0	0	0	0
	Total Charges for Service	54,416	96,376	177,300	97,300
50-00-00-4710	Interest Income	2,071	917	1,000	800
	Total Interest Income	2,071	917	1,000	800
50-00-00-4810	Miscellaneous Revenue	112	225	0	0
	Total Miscellaneous	112	225	0	0
50-00-00-4010	Carryover Balance	332,154	236,229	139,550	144,680
	Total Carryover	332,154	236,229	139,550	144,680
	Total Building Fund Revenues	388,753	333,747	317,850	242,780
Building Fund		2010	2011	2012	2013
Account	Description	Actual	Actual	Adopted	Approved
50-50-00-5010	Salaries & Wages	89,900	96,802	85,000	80,650
50-50-00-5560	City Taxes and Benefits	36,718	36,050	33,750	39,000
	Total Personnel Services	126,618	132,852	118,750	119,650
50-50-00-6110	City Facilities Rental	0	0	0	0
50-50-00-6110	City Overhead Fees	0	0	0	0
50-50-00-6120	City Equipment Rental	2,200	2,199	2,200	2,200
50-50-00-6280	Travel/Training	1,899	1,509	1,500	1,500
50-50-00-6350	Computer/Software Maintenance	1,000	0	0	0
50-50-00-6360	Contract/Other Services	18,123	7,666	6,000	8,000
50-50-00-6640	Dues/Licenses	252	885	400	400
50-50-00-6680	Office/Shop Supplies	1,020	606	1,000	700
50-50-00-6690	Postage	11	22	100	100
50-50-00-6740	Phone/Internet	1,402	976	1,000	1,000
	Total Materials & Services	25,907	13,864	12,200	13,900
	Total Building Operations	152,525	146,716	130,950	133,550
Building Fund - Interdepartmental		2010	2011	2012	2013
Account	Description	Actual	Actual	Adopted	Approved
50-90-37-9000	Contingency	0	0	5,000	2,000
	Total Contingency	0	0	5,000	2,000
50-90-37-9500	Ending Balance	236,228	187,031	181,900	107,230
	Total Ending Balance	236,228	187,031	181,900	107,230
	Total Interdepartmental	236,228	187,031	186,900	109,230
	Total Building Fund Requirements	388,753	333,747	317,850	242,780

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Water Fund - Revenues					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
55-00-00-4440	Penalty Charges	61,887	68,663	65,000	65,000
55-00-00-4450	Public Works Fees	587	300	2,500	500
55-00-00-4466	SDC Water Improvements	12,096	27,252	30,000	25,000
55-00-00-4468	SDC Water Reimbursement	3,343	11,218	2,500	2,500
55-00-00-4469	Administrative Fees	9,207	9,315	5,000	5,000
55-00-00-4473	System Repair & Replacement	9,057	31,898	20,000	80,000
55-00-00-4485	Water Connect Charges	2,750	5,850	2,500	2,500
55-00-00-4490	Water Sales	2,050,766	2,129,049	2,550,000	2,550,000
	Total Charges for Service	2,149,693	2,283,544	2,677,500	2,730,500
55-00-00-4710	Interest Income	11,743	5,714	10,000	5,000
	Total Interest Income	11,743	5,714	10,000	5,000
55-00-00-4810	Miscellaneous Revenue	12,047	26,466	0	2,500
55-00-00-4840	Financing Proceeds	0	601,015	5,000,000	1,500,000
	Total Miscellaneous	12,047	627,481	5,000,000	1,502,500
55-00-00-4010	Carryover Balance	2,726,537	1,719,771	1,751,390	1,853,365
	Total Carryover	2,726,537	1,719,771	1,751,390	1,853,365
	Total Water Revenues	4,900,020	4,636,510	9,438,890	6,091,365
Water Fund - Operations/Capital Projects					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
55-70-43-5010	Salaries & Wages	315,694	332,140	341,800	368,365
55-70-43-5020	Overtime Wages	8,002	6,743	18,500	21,450
55-70-43-5560	City Taxes and Benefits	168,342	170,424	203,000	232,000
	Total Personnel Services	492,038	509,307	563,300	621,815
55-70-43-6110	City Facilities Rental	38,500	38,500	40,000	40,000
55-70-43-6120	City Equipment Rental	89,600	85,000	85,000	85,000
55-70-43-6130	City Overhead Fees	436,000	404,000	404,000	354,000
55-70-43-6140	Public Works Overhead Fees	215,000	215,000	215,000	227,000
55-70-43-6210	Advertising/Legal Notices	0	295	1,000	1,000
55-70-43-6220	Bad Debt	0	0	2,500	2,500
55-70-43-6230	Bank/VISA Fees	0	247	0	5,000
55-70-43-6280	Travel/Training	8,027	14,184	10,000	10,000
55-70-43-6350	Professional Services	108,455	32,177	19,000	18,500
55-70-43-6360	Contract/Other Services	28,787	47,564	40,000	55,000
55-70-43-6422	Utility Discount	5,000	5,338	20,000	15,000
55-70-43-6520	Equipment Repair/Maintenance	1,813	450	0	10,000
55-70-43-6540	Infrastructure Maintenance	99,137	75,807	105,000	155,000
55-70-43-6550	Computer/Software Maintenance	1,200	25	2,000	0
55-70-43-6560	Water Rights Maintenance	22,168	31,001	22,000	23,000
55-70-43-6610	Books/Publications	0	386	500	500
55-70-43-6620	Clothing Allowance	2,386	2,700	1,800	3,000
55-70-43-6630	Computer Hardware & Software	0	790	0	0
55-70-43-6640	Dues/Licenses	1,076	1,734	1,000	1,500
55-70-43-6680	Office/Shop/Safety Supplies	4,307	4,319	6,000	4,000
55-70-43-6690	Postage	356	632	900	750
55-70-43-6695	Sm Equip/Tools/Furniture	5,492	21,546	11,800	7,500
55-70-43-6720	Electric	2,296	2,374	2,500	3,000
55-70-43-6740	Phone/Internet	6,949	8,387	8,700	8,500
55-70-43-6750	MWC Water Purchase	589,746	559,239	750,000	650,000
55-70-43-6752	Water Franchise Fee	82,085	79,337	135,000	95,000
CAP061412	Total Materials & Services	1,748,380	1,631,033	1,883,700	1,774,750

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55-70-43-7150	Equipment	0	0	0	18,000
55-70-43-7200	Prior Capital Projects	287,786	0	0	0
55-70-43-7203	Beebe Rd Waterline	0	0	0	420,000
55-70-43-7211	Hwy 99 Waterline	0	21,889	0	300,000
55-70-43-7222	Water Reservoir	35,916	599,517	3,400,000	1,500,000
55-70-43-7229	SCADA	0	0	25,000	30,000
55-70-43-7200	Valve Actuator	0	0	20,000	0
55-70-43-7250	Old Stage Reservoir Upgrade	0	0	27,000	0
55-70-43-7252	D-1: Countryside Village Waterline	0	0	181,640	0
	Total Capital Projects	323,702	621,406	3,653,640	2,268,000
55-70-43-7531	Note Payable Int - 10th/Scenic/Upton	0	0	4,700	7,350
55-70-43-7550	Loan Interest - Water Reservoir	0	0	0	120,000
55-70-43-7650	Loan Principal - Water Reservoir	0	0	0	0
	Total Debt Service	0	0	4,700	127,350
	Total Water Operations/Capital Projects	2,564,120	2,761,745	6,105,340	4,791,915
	Water Fund -SDC Capital Projects				
		2010	2011	2012	2013
Account	Description	Actual	Actual	Adopted	Approved
55-70-59-7200	Prior Capital Projects	592,225	0	0	0
55-70-59-7222	Water Reservoir	0	9,960	1,600,000	0
55-70-59-7224	Water Supply Rights	0	0	0	0
55-70-59-7229	SCADA	0	0	45,000	0
	Total Capital Projects	592,225	9,960	1,645,000	0
55-70-59-7660	Developer Reimbursements	0	2,225	30,000	25,000
	Total Debt Service	0	2,225	30,000	25,000
	Total Water SDC Capital Projects	592,225	12,185	1,675,000	25,000
	Water Fund -Interdepartmental				
		2010	2011	2012	2013
Account	Description	Actual	Actual	Adopted	Approved
55-90-37-8000	Transfers Out - DS	23,900	139,700	0	0
	Total Transfers Out	23,900	139,700	0	0
55-90-37-9000	Contingency	0	0	145,000	150,000
	Total Contingency	0	0	145,000	150,000
55-90-37-9500	Ending Balance	1,719,775	1,722,880	1,513,550	1,124,450
	Total Ending Balance	1,719,775	1,722,880	1,513,550	1,124,450
	Total Interdepartmental	1,743,675	1,862,580	1,658,550	1,274,450
	Total Water Fund Requirements	4,900,020	4,636,510	9,438,890	6,091,365

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Stormwater Fund - Revenues					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
57-00-00-4310	Federal Grant	9,905	95,914	0	0
	Total Intergovernmental revenue	9,905	95,914	0	0
57-00-00-4450	Public Works Fees	490	300	250	500
57-00-00-4464	SDC Stormwater Fees - Imp	11,506	23,012	21,000	25,000
57-00-00-4467	SDC Stormwater Fees - Reimb	0	0	1,000	1,000
57-00-00-4471	Stormwater Quality Fees	0	0	0	97,000
57-00-00-4472	Stormwater Utility Fees	531,541	684,719	675,000	675,000
	Total Charges for Services	543,537	708,031	697,250	798,500
57-00-00-4710	Interest Income	1,595	1,093	2,000	1,500
	Total Interest Income	1,595	1,093	2,000	1,500
57-00-00-4810	Miscellaneous Revenue	12,093	22,673	0	0
57-00-00-4840	Financing Proceeds	0	0	0	0
	Total Miscellaneous Revenue	12,093	22,673	0	0
57-00-00-4010	Carryover Balance	252,094	305,833	316,550	412,276
	Total Carryover Balance	252,094	305,833	316,550	412,276
	Total Stormwater Revenues	819,224	1,133,543	1,015,800	1,212,276
Stormwater Fund - Operations/Capital Projects					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
57-70-43-5010	Salaries & Wages	92,190	126,927	129,800	130,865
57-70-43-5020	Overtime Wages	2,428	1,055	2,400	3,400
57-70-43-5560	City Taxes and Benefits	48,098	63,977	75,400	85,200
	Total Personnel Services	142,716	191,958	207,600	219,465
57-70-43-6110	City Facilities Rental	25,200	25,200	27,000	27,000
57-70-43-6120	City Equipment Rental	60,700	40,000	40,000	40,000
57-70-43-6130	City Overhead Fees	78,000	78,000	78,000	78,000
57-70-43-6140	Public Works Overhead Fees	77,000	77,000	77,000	112,000
57-70-43-6210	Bank/VISA Fees	0	0	0	5,000
57-70-43-6270	Lease/Rentals	23,448	19,600	25,000	26,000
57-70-43-6280	Travel/Training	767	2,233	2,000	4,000
57-70-43-6350	Professional Services	21,738	6,554	15,000	10,000
57-70-43-6350	Contract/Other Services	18,416	139,009	25,000	25,000
57-70-43-6540	Infrastructure Maintenance	7,125	9,801	18,000	16,500
57-70-43-6620	Clothing Allowance	1,351	1,022	2,000	1,500
57-70-43-6640	Dues/Licenses	0	501	250	500
57-70-43-6680	Office/Shop/Safety Supplies	2,350	1,712	2,000	2,000
57-70-43-6695	Sm Equip/Tools/Furniture	698	207	12,000	5,000
57-70-43-6710	Disposal	4,370	3,899	5,000	5,000
57-70-43-6740	Phone/Internet	529	596	800	800
	Total Materials & Services	321,692	405,335	329,050	358,300

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57-70-43-7150	Equipment	0	0	9,000	12,000
57-70-43-7200	Prior Capital Projects	28,542	86,745	0	0
57-70-43-7227	Second & Oak - Project #8	0	0	10,000	0
57-70-43-7231	Table Rock/Hamrick Manhole Fix	0	0	15,000	0
57-70-43-7234	Hopkins & Sandra	0	0	45,000	0
57-70-43-7244	Jewett - Stormdrain Retrofit	0	0	0	10,000
57-70-43-7253	Storm Drain Master Plan	0	0	0	100,000
	Total Capital Projects	28,542	86,745	79,000	122,000
57-70-43-7531	Debt Service (10th/Scenic/Upton)	0	0	10,000	10,000
	Total Debt Service	0	0	10,000	10,000
	Total Stormwater Operations/Capital Projects	492,950	684,038	625,650	709,765
Stormwater Fund - Quality					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
57-70-47-5010	Salaries & Wages	0	0	0	0
57-70-47-5020	Overtime Wages	0	0	0	0
57-70-47-5560	City Taxes and Benefits	0	0	0	0
	Total Personnel Services	0	0	0	0
57-70-47-6280	Travel/Training	0	0	0	4,000
57-70-47-6350	Professional Services	0	0	0	10,000
57-70-47-6360	Contract/Other Services	0	0	0	45,000
57-70-47-6480	Stormwater Quality Projects	0	0	0	18,000
57-70-47-6690	Postage	0	0	0	6,500
57-70-47-6695	Sm Equip/Tools/Furniture	0	0	0	3,500
	Total Materials & Services	0	0	0	87,000
57-70-47-7253	Stormwater Master Plan	0	0	0	10,000
	Total Capital Projects	0	0	0	10,000
	Total Stormwater Quality	0	0	0	97,000
Stormwater Fund -SDC Capital Projects					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
57-70-59-7200	Prior Capital Projects	0	51,000	0	0
57-70-59-7234	Hopkins & Sandra	0	0	50,000	0
	Total Capital Projects	0	51,000	50,000	0
57-70-61-7531	Debt Service -10th/Scenic/Upton	0	0	8,000	11,850
57-70-61-7660	Developer Reimbursements	2,441	0	10,000	10,000
	Total Debt Service	2,441	0	18,000	21,850
57-70-61-8000	Transfer Out - Debt Service (10th/Scenic/Upton)	8,000	8,000	0	0
	Total Transfers Out	8,000	8,000	0	0
	Total Stormwater SDC Capital Projects	10,441	59,000	68,000	21,850
Stormwater Fund -Interdepartmental					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
57-90-37-8000	Transfer Out - DS (10th/Scenic/Upton)	10,000	10,000	0	0
	Total Transfers Out	10,000	10,000	0	0
57-90-37-9000	Contingency	0	0	35,000	40,000
	Total Contingency	0	0	35,000	40,000
57-90-37-9500	Ending Balance	305,833	380,505	287,150	343,661
	Total Ending Balance	305,833	380,505	287,150	343,661
	Total Interdepartmental	315,833	390,505	322,150	383,661
CAP061412	Total Stormwater Requirements	819,224	1,133,543	1,015,800	1,212,276

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Internal Services Fund - Revenues					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
60-00-00-4320	Federal Grants (CMAQ)	0	0	33,000	105,000
	Total Intergovernmental			33,000	105,000
60-00-00-4405	City Facilities Rental	270,000	270,000	270,000	270,000
60-00-00-4410	City Equipment Rental	344,500	304,500	304,500	291,700
60-00-00-4417	Public Works Overhead Fees	615,000	552,000	552,000	634,000
60-00-00-4450	Public Works Fees	9,595	11,094	7,500	7,500
60-00-00-4460	Rental Income	4,013	2,526	2,500	2,500
	Total Charges for Service	1,243,108	1,140,120	1,136,500	1,205,700
60-00-00-4710	Interest Income	4,308	2,002	3,000	2,000
	Total Interest Income	4,308	2,002	3,000	2,000
60-00-00-4810	Miscellaneous Revenue	330	7,367	15,000	15,000
	Total Miscellaneous	330	7,367	15,000	15,000
60-00-00-4010	Carryover Balance	531,826	630,749	415,535	170,000
	Total Carryover	531,826	630,749	415,535	170,000
	Total Internal Services Revenues	1,779,572	1,780,238	1,603,035	1,497,700
Internal Services Fund- Facilities Maintenance					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
60-70-11-5010	Salaries & Wages	47,606	0	0	0
60-70-11-5020	Overtime Wages	22	0	0	0
60-70-11-5560	City Taxes and Benefits	24,465	0	0	0
	Total Personnel Services	72,093	0	0	0
60-70-11-6130	City Overhead Fees	0	12,000	12,000	12,000
60-70-11-6360	Contract/Other Services	53,176	76,632	90,000	90,000
60-70-11-6530	Building/Grounds Maintenance	69,467	85,534	50,500	55,000
60-70-11-6670	Maintenance Supplies	1,864	6,336	5,000	5,000
60-70-11-6695	Sm Equip/Tools/Furniture	2,000	1,204	2,000	2,000
60-70-11-6720	Electric	43,944	49,924	50,000	55,000
60-70-11-6730	Natural Gas	12,783	13,761	20,000	22,000
60-70-11-6740	Phone/Internet	649	639	900	1,000
60-70-11-6750	Water/Sewer/Stormwater	3,385	3,971	5,500	6,000
	Total Materials & Services	187,267	250,001	235,900	248,000
60-70-11-7101	City Facility Improvements	18,647	19,281	0	35,000
60-70-11-7150	Equipment	0	0	8,000	0
60-70-11-7153	Office Equipment/Furnishings	0	0	26,100	0
	Total Capital Projects	18,647	19,281	34,100	35,000
	Total Facilities	278,007	269,282	270,000	283,000

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Internal Services Fund- Public Works Administration					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
60-70-27-5010	Salaries & Wages	339,917	279,241	297,500	365,220
60-70-27-5020	Overtime Wages	2,448	4,657	5,000	4,000
60-70-27-5030	Part-time Wages	0	0	0	0
60-70-27-5560	City Taxes and Benefits	144,411	131,106	139,500	194,095
	Total Personnel Services	486,776	415,004	442,000	563,315
60-70-27-6130	City Overhead Fees	74,000	75,000	75,000	75,000
60-70-27-6280	Travel/Training	4,974	6,824	8,000	8,000
60-70-27-6350	Professional Services	16,410	18,261	20,000	20,000
60-70-27-6360	Contract/Other Services	1,080	5,607	1,500	5,000
60-70-27-6550	Computer Repair/Maintenance	2,079	2,765	2,000	0
60-70-27-6610	Books/Publications	552	753	500	500
60-70-27-6630	Computer/Software-Hardware	1,045	2,547	5,000	5,000
60-70-43-6640	Dues/Licenses	4,294	3,533	3,000	3,200
60-70-27-6680	Office/Shop Supplies	4,278	6,196	5,500	5,000
60-70-27-6690	Postage	34	59	500	500
60-70-27-6695	Sm Equip/Tools/Furniture	3,200	109	250	0
60-70-27-6740	Phone/Internet	4,675	3,938	4,000	4,500
	Total Materials & Services	116,621	125,594	125,250	126,700
	Total Public Works Administration	603,397	540,598	567,250	690,015
Internal Services Fund- Fleet Maintenance					
Account	Description	2010 Actual	2011 Actual	2012 Adopted	2013 Approved
60-70-29-5010	Salaries & Wages	95,646	103,182	76,500	76,650
60-70-29-5020	Overtime Wages	301	149	500	500
60-70-29-5560	City Taxes and Benefits	45,455	45,255	29,500	31,000
	Total Personnel Services	141,402	148,586	106,500	108,150
60-70-29-6130	City Overhead Fees	25,000	0	0	0
60-70-29-6270	Lease/Rentals	88	217	2,000	6,000
60-70-29-6280	Travel/Training	315	0	500	1,000
60-70-29-6360	Contract/Other Services	9,794	3,879	32,600	18,000
60-70-29-6510	Vehicle Repair/Maintenance	13,092	16,000	55,000	15,000
60-70-29-6520	Equipment Repair/Maintenance	31,188	33,216	25,000	15,000
60-70-29-6610	Books/Publications	134	25	100	250
60-70-29-6620	Clothing Allowance	478	336	400	250
60-70-29-6630	Computer Software/Hardware	0	214	500	0
60-70-29-6660	Fuel	34,747	40,614	42,000	50,000
60-70-29-6680	Office/Shop/Safety Supplies	1,433	2,236	800	500
60-70-29-6695	Sm Equip/Tools	8,906	8,789	10,000	5,000
60-70-29-6710	Disposal	32	0	0	500
60-70-29-6740	Phone/Internet	809	1,920	1,800	1,900
	Total Materials & Services	126,016	107,445	170,700	113,400
60-70-29-7150	Equipment	0	27,955	160,000	34,600
60-70-29-7151	Vehicles	0	0	0	144,500
	Total Capital Outlay	0	27,955	160,000	179,100
	Total Fleet Maintenance	267,418	283,985	437,200	400,650

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Internal Services Fund- Interdepartmental		2010	2011	2012	2013
Account	Description	Actual	Actual	Adopted	Approved
60-70-11-8000	Transfer Out - Facility Reserves	0	100,000	80,000	0
60-70-11-8000	Transfer Out - Equipment Reserves	0	200,000	100,000	0
	Total Transfers Out	0	300,000	180,000	0
60-70-11-9000	Contingency	0	0	0	0
	Total Contingency	0	0	0	0
60-70-11-9500	Ending Balance	630,750	386,373	148,585	124,035
	Total Ending Balance	630,750	386,373	148,585	124,035
	Total Interdepartmental	630,750	686,373	328,585	124,035
	Total Internal Services Requirements	1,779,572	1,780,238	1,603,035	1,497,700

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Resolution

Workers Comp for Volunteers



Staff Report

Administration Department
Phil Messina, City Manager
Chris Clayton, Assistant City Manager
Deanna Casey, City Recorder
Barb Robson, Human Resources Director

TO: Honorable Mayor and City Council

FROM: Barbara Robson, Human Resources Director

AGENDA DATE: June 14, 2012

SUBJECT: Resolution No. _____, A Resolution Extending the City of Central Point's Worker's Compensation Coverage to Volunteers of the City of Central Point.

HISTORY: Oregon statute allows public entities to elect worker's compensation coverage for volunteer workers, provided the City's governing board approves a resolution designating the categories of volunteer workers, general job duties, estimated number for volunteer workers and assumed wage by classification. City County Insurance, the city's worker's compensation insurance carrier, requires that the City pass such resolution annually. This resolution continues the current practice of providing worker's compensation coverage for city volunteers with the exception of special events volunteers who are covered under a separate accident policy.

The 2012-13 resolution adds two categories of volunteers not included in previous resolutions: clerical and child care center, and deletes a category that had previously been included: Senior Center volunteers. The Child Care Center category is being added to more accurately categorize volunteers for the pre-school program that have previously been listed under Parks & Recreation, and the Clerical category is added because the city has recently had some clerical volunteers working in the High Tech Crimes Unit. The Senior Center Volunteer category was removed because the City has not recorded any Senior Center volunteers for several years.

PROPOSAL: Continue to provide worker's compensation coverage for volunteers.

FISCAL IMPACT: Last year, worker's comp coverage for volunteers accounted for 1.7% of the City's total worker's comp premium.

RECOMMENDATION: Motion to approve Resolution No. _____, A Resolution Extending the City of Central Point's Worker's Compensation Coverage to Volunteers of the City of Central Point.

RESOLUTION NO. _____

**A RESOLUTION EXTENDING THE CITY OF CENTRAL POINT'S WORKER'S
COMPENSATION COVERAGE TO VOLUNTEERS OF THE CITY OF CENTRAL POINT**

RECITALS:

Oregon statute allows public entities to elect worker's compensation coverage for volunteer workers, provided the City's governing board approves a resolution designating the categories of volunteer workers, general job duties, estimated number for volunteer workers and assumed wage by classification.

Therefore, the City of Central Point resolves as follows:

Section 1. Worker's compensation coverage will be provided to the following classes of volunteer workers listed in this resolution and noted on CIS payroll schedule.

- Public Safety Volunteers – code 8411 (Police Reserves, VIPs, Explorers)
- Public Officials on Unpaid Boards, Commissions, and Councils – code 8742V
- Parks & Recreation Volunteer – 9102V (excluding "Special Events" volunteers who are covered under a separate accident policy)
- Clerical volunteers – code 8810
- Child care center volunteers – 8869 ("Kidventure" classroom assistants)

1. An assumed monthly wage of \$800 per month will be used for public safety volunteers; and
2. An aggregate assumed annual wage of \$2,500 will be used per volunteer board, commission and/or council for the performance of administrative duties; and
3. An assumed monthly wage of \$800 per month will be used for public officials for the performance of manual labor above and beyond the administrative duties covered by paragraph 2 above; and
4. Covered non-public safety volunteers will keep track of their hours and have their assumed payroll reported in the correct class code for the type of work being performed, using Oregon minimum wage; and
5. A roster of active covered volunteers (public safety and non-public safety workers) will be kept for reporting purposes. It is acknowledged that CIS may request copies of these rosters during year-end audit; and
6. Unanticipated volunteer projects or exposure not addressed herein will be added onto the City of Central Point's Coverage Agreement (1) by endorsement, (2) with advance notice to

CIS, and (3) allowing two weeks notices for processing. It is hereby acknowledged that coverage of this type cannot be backdated.

7. Volunteers participating in City-sponsored special events will be covered under a separate accident policy and are not covered under this resolution.

Adopted by the City Council of the City of Central Point this 14th day of June 2012.

Mayor Hank Williams

ATTEST:

Deanna Casey, City Recorder

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Resolution

Adopting General Procedures for FY 2012/13

Staff Report



Administration Department
Phil Messina, City Administrator
Chris Clayton, Assistant City Administrator
Deanna Casey, City Recorder
Barb Robson, Human Resources Manager

TO: City Council

FROM: Chris Clayton / Administration

AGENDA DATE: June 14th, 2012

SUBJECT: 2012/2013 General Procedures Resolution

BACKGROUND:

Each year the City Council considers a general procedures resolution which appoints specific individuals to represent the City in the capacity of: City Attorney, City Engineer, City Auditor, Municipal Judge, and City Insurance Agent of record. Furthermore, the general procedures resolution establishes and regulates the following: Council Expenses; Designation of Depository; Authority to Keep, Invest, Transfer and Expend Funds; Accounting Principles; Interfund and Overhead Fees; Outstanding Checks; Capital Acquisition; Summons, Complaints, and Tort Claim Notices.

FISCAL IMPACT:

Each rate or required expenditure listed in the 2012/2013 General Procedures Resolution has been appropriated and approved in the 2012/2013 City of Central Point Budget.

RECOMMENDATION:

Staff is recommending City Council approval of the 2012/2013 General Procedures Resolution.

RESOLUTION NO. _____

**A RESOLUTION ADOPTING GENERAL PROCEDURES
FOR FISCAL YEAR 2012-2013**

RECITALS:

- A. The Central Point City Council deems it appropriate to authorize certain appointments and procedures relating to City administration, budget, and fiscal management for fiscal year 2012-2013.

The City of Central Point resolves as follows: For the fiscal year 2012-2013, the following appointments are hereby made; the following policies and procedures be imposed, and the same are hereby adopted:

Section 1. Appointments

- A. Insurance Agent of Record. Beecher Carlson Insurance Agency LLC is hereby appointed to continue as Insurance Agent of Record for the City for property, general liability, vehicle liability, workers compensation and bond insurance through June of 2012.
- B. City Attorney. Paul Nolte is hereby appointed to the office of City Attorney through June 2013 and is designated as a sworn officer of the City under the terms of the letter of agreement dated September 2010
- C. Municipal Judge. James L. Mueller is hereby appointed as Municipal Judge with a retainer of \$1,500 per month.
- D. City Auditor. Purkeypile and Johannsen, Certified Public Accountants LLP is hereby appointed as City Auditor through June 2013 pursuant to statutes requiring independent fiscal audit of the City, and subject to the contract for Audit of an Oregon Municipality.
- E. City Engineer. Joe Strahl dba PW Management Inc. is hereby appointed as City Engineer of the City of Central Point under the terms of the letter dated May 15, 2007 through June 2013.

Section 2. Council Expenses

City Council members may elect to receive compensation of \$150 per month, and the Mayor may elect to receive compensation of \$250 per month. In addition to said compensation, reimbursement may also be made to the Mayor or Council members for actual expenses incurred while on official City business.

Section 3. Designation of Depository

Any Central Point branch of an FDIC insured bank, the State of Oregon Local Government Investment Pool, and all successors in interest to those institutions are each hereby designated as depositories for City funds; and the Finance Director or designee may deposit monies belonging to the City in any or all of said institutions in accordance with applicable law until further order of the City Council.

Section 4. Authority to Keep, Invest, Transfer and Expend Funds

- A. The Finance Director or designee is hereby authorized to invest any surplus funds in accordance with ORS 294.035 and ORS 294.810, in such investments as are authorized by said statutes, and to transfer funds from one account to another.
- B. The Finance Director or designee is hereby authorized to establish a petty cash fund with a balance not to exceed \$2,000. The fund may be used to maintain cash drawer change funds and provide for miscellaneous expenditures not to exceed \$50 per transaction; except that upon approval of the City Administrator or the Finance Director a maximum expenditure of \$100 per transaction may be made.
- C. The City Manager or designee is authorized to expend funds in accordance with budget appropriations. All revenues received and expenditures incurred by the City in implementing the budget appropriations shall be reported to the Council. Such reports will normally be made on a quarterly basis.

Section 5. Accounting Principles.

The City shall maintain its financial records in accordance with current generally accepted accounting principles, and all applicable laws and regulations.

Section 6. Interfund and Overhead Fees.

Expenditures incurred by one fund for the benefit of another fund may be reimbursed in accordance with acceptable accounting procedures as determined by the Finance Director.

Section 7. Outstanding Checks.

Outstanding checks stale dated (at least six months after the date of issuance) must escheat to the state under ORS 98.352.

Section 8. Capital Acquisition.

Items costing more than \$5000 and having a useful life of more than one year shall be capitalized.

Section 9. Summons, Complaints, and Tort Claim Notices.

The City Recorder shall be designated to receive all Summons, Complaints, and Tort Claim Notices.

Passed by the Council and signed by me in authentication of its passage
this ____ day of _____, 20__.

Mayor Hank Williams

ATTEST:

City Recorder

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First Reading Ordinance

Amending Chapter 11.16 Establishing Water Quality Program Fund



STAFF REPORT

May 30, 2012

AGENDA ITEM:

Chapter 11.16 Amendments establishing the Water Quality Program Fund and Water Quality Utility Fee.

STAFF SOURCE:

Matt Samitore, Director

SUMMARY:

In March 2012 the Council authorized the City's application to the Oregon Department of Environmental Quality to obtain a stand-alone National Pollution Discharge Elimination System (NPDES) Phase II permit. The permit is currently held by Rogue Valley Sanitary Services (RVSS) for the City of Central Point. In April the City Council and Budget committee met and, after much discussion, determined the City can efficiently manage the stormwater program to meet the permit requirements.

The ordinance before you establishes the regulatory authority for the city to collect a fee for managing the stormwater program. Establishing this fee would essentially transfer the existing fee collected by RVSS on the sewer bills to the City water bills, resulting in no net increase in fees assessed Central Point residents. RVSS currently charges \$1.00 per equivalent service unit (ESU) for managing the program on the City's behalf. The definition of an ESU is unchanged it is equivalent to one single family home or 3,000 square feet of impervious surface for all other types of property. The same methodology for collection is being used so no change in the cost to the residents or businesses in Central Point will occur. Finance staff has been working with RVSS staff to transfer the appropriate billings, credits and pre-paid customer database to the City financial software. The fee will go into effect on the June water bills that are due in July 2012.

The City has been pro-actively working with RVSS to publish the change and has established a Frequently Asked Question (FAQ) that is on the city website as well as the front counter for those customers who have questions. A copy is attached.

The City is still working with RVSS on an intergovernmental agreement (IGA) on how to co-manage the program until the new stand-alone Central Point permit is approved. Based upon the latest information provided by the Oregon Department of Environmental Quality, the permit will be in place sometime between fall 2012 and spring 2013.

RECOMMENDATION:

Approve the first reading of the ordinance establishing the storm water quality fee.



Stormwater Management Frequently Asked Questions

May 8, 2012

What is Stormwater?

Stormwater is the surface water runoff that occurs when precipitation from rain and snowmelt events flows over the land and impervious surfaces instead of soaking into the ground. As the stormwater runoff flows over the land or impervious surfaces (paved streets, parking lots, and building rooftops), it accumulates debris, chemicals, sediment or other pollutants that adversely affect water quality when allowed to empty into streams untreated.

Why is Stormwater important?

Urban stormwater runoff is the number one cause of water pollution in the United States. In Central Point, all stormwater runoff is conveyed into the storm drainage system consisting of a series of inlets, manholes, underground pipes, culverts and outfalls. Unlike the sanitary sewer system, the storm drains flow directly into local waterways untreated. Pollutants on roadways, rooftops, parking lots, lawns and gardens can be washed into the storm drain system and lead to adverse impacts to local waterways including water quality, aquatic life and public health.

Stormwater runoff also leads to localized flooding issues that commonly impact residents and businesses in Central Point. During these events, standing water in the streets has destroyed landscaping, damaged homes, and caused delays and safety concerns for traffic. Stormwater management aims to address both issues of water quality and water quantity by using a combination of conventional and low impact development techniques.

Why is Central Point managing Stormwater?

Under the Federal Clean Water Act local municipalities are responsible for the quality of the water that discharges from their storm drainage systems into receiving waterbodies. The National Pollution Discharge Elimination System (NPDES) stormwater program enforces this responsibility through the requirement for communities to obtain a permit for stormwater discharges. The permit requires that a community implement best management practices to reduce pollution to the maximum extent practicable. The overall objective of the program is to improve the quality of water resources to preserve beneficial uses such as swimming, fishing, navigation, drinking water, etc.

For the past several years, Central Point's stormwater has been managed by Rogue Valley Sewer Services. Beginning in July 1, 2012 the City will begin working with RVSS to transfer responsibility for stormwater management to the City. The City is taking on management of its stormwater permit to minimize administrative costs by utilizing existing staff resources and maximize benefits to the community by implementing programs and projects that improve water quality, minimize flooding, and create a sense of place. Despite this change in program administration, the City will continue to collaborate with regional municipalities, including RVSS, on stormwater issues and projects of mutual benefit.

How is Stormwater Management funded?

The existing Stormwater Quality Fee collected by Rogue Valley Sewer Services on your sewer bill will be transferred to your Central Point water bill. The Stormwater Quality Fee is \$1 per month for each single family home and \$1 per month per 3,000 square feet of impervious surface for all other developments (multi-family housing, commercial, mobile home parks, schools, etc.).

For the next fiscal year, the Stormwater Quality Fee will be used to help pay for a Stormwater & Drainage Master Plan that will examine the drainage basins and infrastructure in the City with the goal of identifying and prioritizing projects that will minimize flooding and improve water quality. In addition, funds have been allocated for pollution hot spot identification and retrofit assistance. The goal of this program is to target those areas that have the greatest adverse impact to water quality and help land and/or business owners evaluate and construct pollution reduction alternatives that will provide benefits to them, the community and water quality.

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 11.16 OF
THE CENTRAL POINT MUNICIPAL CODE
FOR THE PURPOSE OF ESTABLISHING THE
WATER QUALITY PROGRAM FUND AND THE WATER QUALITY UTILITY FEE

Recitals:

- A. The City submitted an application to the Oregon Department of Environmental Quality to obtain a stand-alone National Pollution Discharge Elimination System (NPDES) Phase II permit on March 13, 2012; and,
- B. Upon approval of the stand-alone NPDES Phase II permit, storm and surface water quality management responsibility will be transferred from Rogue Valley Sewer Services to the City of Central Point; and,
- C. To facilitate management of stormwater quality, the City Council authorized the transfer of stormwater quality fee assessment collection authority from RVSS to the City; and,
- D. Words ~~lined through~~ are to be deleted and words in **bold** are added.

The people of the City of Central Point do ordain as follows:

Section 1. Section 11.16.010 of the Central Point Municipal Code is amended to read:

11.16.010 Purpose.

A. It is the purpose of this chapter to provide revenue for a stormwater program to plan, manage, construct, maintain, use, and carry out activities related thereto, and to provide revenues by fixing rates and charges.

There is hereby created an enterprise fund known as the "City of Central Point Stormwater Fund." All fees and charges imposed ~~herein~~ **for the stormwater program** shall be placed in ~~said~~ **this** fund for the purpose of paying any and all expenses related to the acquisition, installation, addition, improvement, replacement, repair, maintenance, operation, or administration of stormwater program facilities and activities.

B. **It is also the purpose of this chapter to provide revenue for a water quality program to pay for any and all expenses related to preventing and reducing water pollution generated within the city limits before it enters and is discharged from the municipal separate storm sewer system (MS4) to local waterways. The City of Central Point Water Quality Program Fund is created as an enterprise fund. All fees and charges imposed for the water quality program shall be placed in this fund for the purpose of paying any and all expenses related to the operation of the Central Point MS4 to meet the federal Clean Water Act's National Pollution Discharge Elimination System**

Ordinance No. _____ (062812) Pg. 1

Phase II permit requirements or administration of the water quality program.

Section 2. Section 11.16.030 of the Central Point Municipal Code is amended by adding or amending the following definitions:

"Manager" means the city ~~administrator~~ **manager** or designee.

"Service charges" means **either** the stormwater utility fee **or the water quality utility fee, as the context may require**, in an amount to be determined by applying the appropriate rate to a particular parcel of real property based upon factors established by this chapter.

"Water quality program" means the Central Point water quality utility as defined in this chapter.

Section 3. Section 11.16.040 of the Central Point Municipal Code is amended to read:

11.16.040 Stormwater Utility Fee Rate structure.

A. Service charges for the stormwater utility fee are hereby authorized and imposed, in amounts and on terms consistent with this chapter.

B. The rates and service charges shall be based on the service provided and the relative contribution of stormwater runoff from a given parcel to the stormwater control facilities. The estimated or measured impervious surface area will be used to determine the relative contribution of stormwater runoff from the parcel.

C. Service charges shall be determined as follows:

1. Undeveloped Parcels. Undeveloped parcels shall not be charged.
2. City Roads. City roads shall not be charged.
3. Single-Family Residences. The monthly service charge for each single-family residence shall be the unit rate for one equivalent service unit.
4. Other Developed Parcels. The monthly service charge for all other developed parcels, including publicly owned properties, shall be computed by multiplying the unit rate times the number of equivalent service units applicable to the parcel minus any approved rate adjustment for the parcel as determined under Section 11.16.060.
5. Minimum Charge. There shall be a minimum monthly service charge for all developed properties equal to the unit rate. (Ord. 1864 §1(part), 2005).

Section 4. The following Section 11.16.045 is added to the Central Point Municipal Code:

11.16.045 Water Quality Utility Fee Rate structure.

Ordinance No. _____ (062812) Pg. 2

- A. Service charges for the water quality utility fee are authorized and imposed in amounts and on terms consistent with this chapter.**
- B. The rates and service charges shall be based on the service provided and the ~~relative contribution of~~ total cost of water quality program implementation. The estimated or measured impervious surface area will be used to determine the relative contribution of stormwater runoff from the parcel.**

Service charges shall be determined in the same manner as provided in section 11.16.040.C.

Section 5. Section 11.16.060 is amended to read:

11.16.060 Unit rate established for the stormwater utility fee.

The unit rate per equivalent service unit **for the stormwater utility fee** is hereby established at six dollars and fifty cents and may be revised by resolution of the city council from time to time. (Res. 1264, 2010; Ord. 1864 §1(part), 2005).

Section 6. The following Section 11.16.065 is added to the Central Point Municipal Code:

11.16.065 Unit rate established for the water quality utility fee.

The unit rate per equivalent service unit for the water quality utility fee is established at one dollar and may be revised by resolution of the city council from time to time.

Section 7. Section 11.16.080 is amended to read:

11.16.080 Stormwater or water quality rate discounts for extreme hardship.

A. Any household in the city with a combined total income falling below the federal poverty level shall be considered eligible to apply for a stormwater **or water quality** rate discount. Persons applying for a stormwater **or water quality** rate discount must be the person who receives the stormwater **or water quality** bill and the head of a household.

B. Any person desiring to receive the stormwater **or water quality** rate discount must submit an application to the city on forms to be provided by the city. Subsequent to initial qualifications for utility discount, any person must reapply on or before June fifteenth of each year thereafter. The city ~~administrator~~ **manager** shall determine whether any applicant meets the qualifications and requirements for discount as set forth in this chapter.

C. The amount of stormwater **or water quality** rate discount for eligible persons, provided under this chapter, shall be equal to the percentage water rate discount for extreme hardship, as established in Central Point Municipal Code Section 13.16.030.

Ordinance No. _____ (062812) Pg. 3

D. It is unlawful for any person to make, assist in making or to derive the benefits from any false application for discounts provided under this chapter. In addition to other penalties provided by law, the city shall be entitled to recover from any person or persons receiving the benefit of discounts as a result of any false statement made in any application the amount therefor, including interest at the rate of nine percent per year from the date such discounts were granted. (Ord. 1864 §1(part), 2005).

Section 8. Section 11.16.090 of the Central Point Municipal Code is amended to read:

11.16.090 Use of funds.

A. Service charges collected under this chapter for the stormwater utility shall be deposited into the city of Central Point stormwater utility fund or funds to be used only for the purpose of paying all or any part of the cost and expense of maintaining and operating stormwater control facilities, all or any part of the cost and expense of planning, designing, establishing, acquiring, developing, constructing, maintaining and improving the stormwater program and drainage facilities. (Ord. 1864 §1(part), 2005).

B. Service charges collected under this chapter for the water quality utility shall be deposited into the city of Central Point water quality utility fund.

Section 9. Section 11.16.100 of the Central Point Municipal Code is amended to read:

11.16.100 Commencement of charges.

For new construction, service charges **for either the stormwater utility or the water quality utility** will commence with the issuance of a building permit, creation of an impervious surface area, or installation of a water meter, whichever comes first. For existing structures, service charges **for the stormwater utility** will commence on the effective date of the ordinance establishing this chapter **and for the water quality utility on the effective date of the ordinance establishing the water quality utility.** (Ord. 1864 §1(part), 2005).

Passed by the Council and signed by me in authentication of its passage this _____ day of _____, 2012.

Mayor Hank Williams

ATTEST:

City Recorder

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Ordinance No. _____ (062812) Pg. 4

First Reading Ordinance

Amending Chapter 8.28 Drainage Channel Maintenance



STAFF REPORT

June 5, 2012

AGENDA ITEM

An ordinance amending chapter 8.28 of the Central Point Municipal Code for a more efficient and timely drainage channel maintenance and obstruction abatement process.

STAFF SOURCE

Stephanie Holtey, CFM
Matt Samitore, Parks & Public Works Director

BACKGROUND

Staff and legal counsel have been in the process of updating our drainage channel maintenance ordinance to simplify and streamline the process. Amendments establish a process that is consistent with the newly revised weed abatement process. The drainage channel maintenance ordinance requires land owners to remove obstructions from natural and manmade channels to prevent obstruction of the natural flow of water. The current process for enforcing the requirements of this chapter takes several months to complete .

The revised ordinance puts in place a “fix it ticket” process. A resident would receive a letter informing them that if they do not abate the obstructions identified within drainage channels on their property within 15 days, they may get a corresponding charge. They can either pay the fee or it will become a lien. If there are circumstances that don’t allow for them to fix the abatement within the 15 day time, then they can appeal for hardship to the City Manager who may grant an extension.

Staff has also put together a set of internal procedures to handle the obstruction abatements. Each letter sent to the property owner will be accompanied by photographs illustrating the obstruction and describing minimum action needed to attain compliance. On day 16, a staff person will visit the site and see if the abatement has been completed and talk to the resident if they are there. If the abatement is complete then it will be reported and the fix it ticket will be waived. If it has not, the staff person will work with either the city crews or a private contractor to perform the work on the 17th or 18th day from the date of the original letter. Photographs will be taken to document the site conditions before and after work is completed and will be filed with the abatement paperwork. Once the work is complete, the resident will receive a bill for the services rendered which must be paid within 30 days or it will become a lien on the property. All appeals will be heard by the City Manager and the City Council will no longer be involved in the process.

RECOMMENDATION

Approve the ordinance revising the drainage channel maintenance process.

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 8.28 OF
THE CENTRAL POINT MUNICIPAL CODE TO PROVIDE FOR A MORE EFFICIENT
AND TIMELY DRAINAGE CHANNEL MAINTENANCE AND OBSTRUCTION ABATEMENT

Recitals:

A. The existing drainage channel maintenance and abatement provisions of the municipal code are cumbersome and lengthy.

B. Drainage channel maintenance is important to prevent increased flood hazards in our community from obstructed drainage channels, to protect beneficial uses of state waters, and to provide an efficient and effective process necessary to reduce flood hazards.

C. Words ~~lined through~~ are to be deleted and words in **bold** are added.

THE PEOPLE OF THE CITY OF CENTRAL POINT DO ORDAIN AS FOLLOWS:

Section 1. Chapter 8.28 of the Central Point Municipal Code is amended to read:

Chapter 8.28
DRAINAGE CHANNEL MAINTENANCE

Sections:

[8.28.010](#) ~~Drainage channel obstruction--Nuisance.~~ **Purpose**

[8.28.020](#) ~~Drainage channel obstruction--Unlawful.~~ **Nuisance described – Offense punishable.**

[8.28.030](#) Notice--Proceedings.

[8.28.040](#) Assessment of costs.

[8.28.010](#) ~~Drainage channel obstruction--Nuisance.~~ **Purpose.**

~~The causation or allowance by any owner or occupant of real property within the city of the growth of vegetation or the presence of a blockage or accumulation of debris within any natural or manmade drainage channel within the city, to the point that the natural flow of water within that drainage is impeded, diverted or otherwise altered from its most efficient course is hereby declared to be a nuisance and dangerous to the public health, welfare and safety of the city and its occupants. (Ord. 1557 §1(part), 1985).~~ **The purpose of this chapter is to prevent obstructions or accumulations of debris within Central Point drainage channels to reduce the adverse impacts of flooding on developed areas; to maximize the efficient conveyance of water through the City's drainage system; and to conserve, protect and**

enhance the natural and beneficial uses of waterways within the city limits to the maximum extent practicable.

8.28.020 Drainage channel obstruction--Unlawful. Nuisance described – Offense punishable.

A. It is unlawful and a public nuisance for any owner or occupant of real property person, persons, firm or corporation, or any agent for such person, persons, firm or corporation, or any employee thereof, to cause or allow the growth of vegetation or the presence of a blockage or accumulation of debris within any natural or manmade drainage channels within the city to the point that the natural flow of water within that drainage is substantially impeded, diverted or altered from its most efficient course to be obstructed by the accumulation of debris or growth of vegetation in a manner that substantially impedes, diverts or alters water flow from its most efficient course. Violation of this section may be abated as hereinafter provided, and in addition thereto, shall be punishable as an ordinance violation under the general penalty ordinance of the city as set forth in Chapter [1.16](#) of this code. (Ord. 1590 §1, 1987; Ord. 1557 §1(part), 1985).

B. It is unlawful and a public nuisance for any owner or occupant of real property in Central Point to reduce the capacity of or obstruct natural or manmade drainage channels through the intentional or unintentional disposal of grass clippings, brush, fill trash or other debris; and by allowing excessive non-native vegetation growth. (Ord. 1590 §1, 1987; Ord. 1557 §1(part), 1985).

C. Violation of this section may be abated as provided in this chapter and in addition shall be punishable as an ordinance violation under the general penalty ordinance of the city as set forth in Chapter 1.16 of this code.

8.28.030 Notice--Proceedings.

A. Whenever a complaint is made that a condition prohibited by Section [8.28.0120](#) is found to exist, or if the city administrator believes that such a condition exists, the city administrator may cause an investigation to be made into the nature and extent of the obstruction and the fault, if any, for the creation thereof the code enforcement officer may give notice to the owners and occupants of the property by causing the same to be sent by mail to such person as are sought to be charged at their last known address, or if the mailing address of any owner or occupant is not known to the city, it shall be sufficient for the purpose of charging such person that the notice be addressed and sent in care of the person appearing as owner on the records of the county assessor of Jackson County. Such investigation may include utilization of engineers or such other experts as may be necessary, and in connection therewith, the city administrator shall keep a record of the cost thereof. If, following such investigation, the city administrator determines, in his discretion, that a condition prohibited by Section [8.28.010](#) exists, and has been caused or allowed by the owner or occupant of the property upon which the condition exists, he shall give notice to the owner(s) and occupant(s) of the property by causing the notice to be sent

~~by mail to such persons at their last known address, as the same shall appear on the records of the Jackson County Assessor. The notice shall:~~

1. ~~Shall Bbe~~ directed to all persons shown on the assessor's records or otherwise known to the city to be owners and occupants, whether corporate or otherwise;
2. ~~Shall Rrefer~~ to the premises involved with convenient certainty, the street address, if any, being sufficient;
3. ~~Shall linclude~~ the name, if any, of the subject drainage;
4. ~~Shall Nnotify~~ the addressees to remove the unlawful growth, blockage and/or debris from the drainage within a period of fifteen days from the date of mailing.; ~~and The notice shall further inform the owners and occupants that, if the condition is not corrected within said period of time, the city may cause the unlawful blockage of growth and/or debris to be removed from the premises, and will assess the costs thereof against the subject property and make the same a lien against said property. Said notice shall further inform said owners and occupants that the condition is a violation of city ordinance and is subject to the general penalty ordinance of the city.~~
5. **Shall instruct them to comply therewith within fifteen days from the date of the mailing.**

The notice shall further inform the owners and occupants that, if the condition is not corrected within that period of time, the owners and occupants may be prosecuted for violation. The mailed notice shall further state that unless the unlawful obstruction or debris accumulation is removed within fifteen days after the date of the mailed notice, the city may cause the obstruction or debris accumulation to be removed from the premises and will charge the costs to the owners and occupants and make the same a lien against the property.

- B. ~~Any owner or occupant may, at any time before he becomes in violation, or, if notice has been served on him under subsection A,~~ within ten days after service **of the notice described above in subsection A**, appeal to the city council **manager** for relief by filing a petition with the city administrator **recorder** seeking hearing before the council **city manager**. The petition shall include the facts upon which the petitioner relies ~~to relieve for relief himself~~ from the obligations of this chapter in relation to the property. If the council **city manager** finds that it would work a real and unnecessary hardship upon the petitioner to comply with the terms of this chapter, it may relieve the petitioner of the obligations of the chapter in relation to the particular property, but nothing therein shall be construed as obligating the city to remove or abate the nuisance or hazard to public safety without charging the cost as a lien against the property.
- C. If the condition is not corrected within the time limit and no relief has been granted, ~~such agent of the city as may be designated by the city administrator~~ may abate the condition by removing the vegetation, blockage and/or debris from the drainage to such an extent as necessary to remove the potential hazard and ensure the most efficient natural flow of

water, with such extent to be determined by the city ~~manager or designee~~ administrator or his designated advisor. **A formula for abatement fees shall be established by resolution and reviewed annually by the council. The abatement fees, as calculated from the formula, shall thereafter be assessed as a lien against the property as provided in Section 8.28.040.** ~~The city administrator shall maintain an accurate record of the expenses incurred by the city in removing the unlawful vegetation, blockage and/or debris, and shall include therein an overhead charge for the cost of administration. The total cost, including investigative cost, removal cost and overhead cost, shall thereafter be assessed as a lien against the property as provided for in Section 8-08.030.~~

- D. ~~The abatement proceedings described herein~~ **above remedy** shall not be exclusive **and, but are in addition to proceeding by abatement, the city may proceed against the responsible owner or occupant in city court in the manner prescribed by law, or, if the condition is permanent, substantial or continuing, may proceed by suit in equity for mandatory injunction or such other relief as may be afforded by a court of equity** ~~.remedies available by prosecution in municipal court for any ordinance violation, by suit in equity for injunctive relief, actions for damages, or such other relief as may be available.~~ (Ord. 1590 §2, 1987; Ord. 1557 §1(part), 1985).

8.28.040 Assessment of costs.

After the city has abated an unlawful growth of vegetation or accumulation of debris or deposit by removal thereof ~~and arrived at the total cost as prescribed in this chapter,~~ the city ~~administrator~~ **recorder** shall mail a notice of assessment to the owner and occupant of the property from which the city has abated the nuisance ~~or hazard to public safety.~~ The notice shall be addressed to the owners and occupants at the address shown in the office of the county assessor for said property and, if different, to the street address, if any, of the property. The notice shall contain:

- A. A statement of the total cost, as defined in Section 8.28.030(C);
- B. A statement that the cost constitutes a lien against the property, payable within thirty days;
- C. A statement that if the owner or occupant ~~objects to the costs, as stated,~~ he may file a written notice of objection with the city ~~administrator~~ **manager** within ten days from the date of mailing the notice. Upon expiration of ten days after the date of mailing the notice, objections to the proposed assessment shall be heard and determined by the city ~~council~~ **at its next regular meeting manager within 30 days of filing of the written notice.** An assessment for the total cost of cutting or removal shall be determined by the city ~~council~~ **manager** and made by resolution and shall thereupon be entered in the docket of city liens, and then shall constitute a lien against the property from which the unlawful blockage, growth and/or debris was removed. The liens shall bear interest at the rate of ~~ten~~ **seven** percent per year from the date of entry in the lien docket and shall be enforced in the same manner as in the case of liens for local improvements. An error in the name of the owner or occupant shall not void the lien nor will a failure to receive notice of the assessment render it

void, but it shall nevertheless remain a valid lien against the property. (Ord. 1557 §1(part), 1985).

Passed by the City Council and signed by me in authentication of its passage this _____ day of _____, 2012.

Mayor Hank Williams

ATTEST:

City Recorder

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Resolution

Scheduling Biennial Election of Officers



Staff Report

Administration Department
Phil Messina, City Administrator
Deanna Casey, City Recorder

TO: Honorable Mayor and City Council
FROM: City Recorder Deanna Casey
SUBJECT: Scheduling Biennial Election
DATE: June 14, 2012

SUBJECT: Resolution No. _____, A Resolution Scheduling Biennial Election of Central Point City Officers on November 6, 2012.

SUMMARY: The attached resolution sets the date for the next election of city officers to coincide with Statewide General Election on Tuesday, November 6, 2012. The positions for Mayor, Council members at large and from Ward IV will be up for election.

The filing period for the election begins on Monday, July 9, 2012, and runs through Tuesday, August 28, 2012.

Election packets are being prepared and will be available July 9, 2012, in the City Records office.

Recommended Motion:

Motion to approve Resolution No. _____, A Resolution Scheduling Biennial Election of Central Point City Officers on November 6, 2012.

RESOLUTION NO. _____

A RESOLUTION SCHEDULING BIENNIAL ELECTION OF CENTRAL POINT CITY OFFICERS ON NOVEMBER 6, 2012

RECITALS:

- A. The Central Point City Charter provides that regular City elections shall be held at the same times and places as biennial general state elections, and the next biennial state election is scheduled for November 6, 2012;
- B. The biennial election of the City of Central Point, Oregon, shall be held concurrently with the general election of the State of Oregon on November 6, 2012, between the hours of 7:00 a.m. and 8:00 p.m. Pacific Standard Time, at which election the City shall elect a mayor, one council member from Ward IV and two council members At-Large.
- C. The precincts and judges and clerks of election shall be the same as those provided within the City of Central Point, Oregon, for the statewide general election held on the same date.
- D. The City Recorder is hereby authorized and directed to give notice of said election, at least 10 days prior to the election, by posting notice thereof in a conspicuous place in the City Hall and in one public place in each voting precinct of the City. The notice shall state the officers to be elected, the ballot title of each measure to be voted upon and the time and place of the election.
- E. All candidates for the offices mentioned in Section 1 above shall file the proper forms of nomination with the City Recorder during normal business hours between Monday, July 9, 2012, and Tuesday, August 28, 2012.

The City of Central Pint resolves as follows:

Section 1. The Central Point City Charter provides that regular City elections shall be held at the same times and places as biennial general state elections, and the next biennial state election is scheduled for November 6, 2012;

Passed by the Council and signed by me in authentication of its passage this ____ day of _____, 2012.

Mayor Hank Williams

ATTEST:

City Recorder

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Business

Agreement with RVSS



June 7, 2012

TO: Honorable Mayor and City Council

FROM: Matt Samitore, Parks & Public Works Director
Stephanie Holtey, Floodplain/Stormwater Coordinator

RE: An Intergovernmental Agreement between the City of Central Point and Rogue Valley Sewer Services regarding the temporary delegation of stormwater quality management.

SUMMARY:

The Intergovernmental Agreement (IGA) between Rogue Valley Sewer Services (RVSS) and the City of Central Point describes how the City and RVSS agree to collaborate on stormwater quality management until Central Point is issued a stand-alone National Pollution Discharge Elimination System (NPDES) Phase II permit. This agreement is mutually beneficial to both agencies as it:

- Ensures continued compliance with state and federal water quality requirements;
- Provides RVSS with monthly compensation that is commensurate with services rendered for temporary program administration; and,
- Allows the City to retain sufficient funds to complete high priority projects budgeted for and needed to develop a successful stormwater quality program.

The IGA will remain in effect until the Oregon Department of Environmental Quality issues the City's stand-alone NPDES Phase II permit. At that time, the City will take on full responsibility for all activities associated with stormwater quality and monthly payments to RVSS for temporary program administration will cease.

RECOMMENDATION:

Approve the Intergovernmental Agreement between the City of Central Point and Rogue Valley Sewer Services regarding the temporary delegation of stormwater quality management.

INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF CENTRAL POINT AND ROGUE VALLEY SEWER SERVICES
REGARDING THE TEMPORARY DELEGATION OF STORMWATER QUALITY
MANAGEMENT

This intergovernmental agreement ("Agreement") is made and entered into as of the ____ day of _____, 2012 by and between the City of Central Point ("City") and Rogue Valley Sewer Services ("RVSS") for the temporary delegation of stormwater quality management.

Recitals:

- A. The City has authority to operate and maintain surface water management systems and many other services as provided for under its charter and relevant laws; and,
- B. RVSS, organized under ORS 450, has the legal authority for the sanitary sewerage and stormwater (surface water) management programs within its boundaries consistent with relevant laws; and
- C. RVSS has been the designated NPDES Phase II permittee representing the City of Central Point for operation of the City's Municipal Separate Storm Sewer System (MS4) in accordance with relevant federal and delegated state Clean Water Act permits for stormwater since 2007;
- D. The City has applied for its first stand-alone National Pollution Discharge Elimination System ("NPDES") Phase II permit to operate its MS4;
- E. The Oregon Department of Environmental Quality ("DEQ") requires continued demonstration of compliance with the relevant federal and state delegated Clean Water Act requirements while the City develops and adopts the necessary legal authority for stormwater quality program implementation;
- F. RVSS has adopted a stormwater ordinance and enforcement program on behalf of Central Point, Phoenix, Talent and portions of Jackson County that is compliant with relevant federal and delegated state Clean Water Act permit requirements;
- G. RVSS and the City have enjoyed a strong and effective partnership over more than three decades that has greatly enhanced protection of public health and the environment and supported economic growth.
- H. RVSS and the City commit to cooperatively and openly engage each other in the timely discussion of topics of mutual interest;
- I. The City and RVSS have the authority to enter into contracts for the cooperative operation of service facilities under ORS Chapter 190;

The City and RVSS hereby agree as follows:

Section 1. Permittee Responsibility. Upon approval of a stand-alone NPDES Phase II permit, the City shall assume full responsibility and authority for storm and surface water quality management and reporting for operation of the Central Point MS4.

Section 2. Temporary Delegation of Responsibility. To maintain compliance with relevant federal and state delegated Clean Water Act requirements, the City shall temporarily entrust RVSS with the responsibility for implementing the surface water quality management program, including reporting and operation of the Central Point MS4, in accordance with RVSS Code Chapter 4.05, Stormwater Management and Storm Drain Construction Standards and Specifications set forth in the Rogue Valley Water Quality Design Manual.

- a. The City shall abide by the performance standards and criteria associated with the construction site runoff, post-construction site runoff, and illicit discharge detection and elimination programs promulgated by RVSS and administered on behalf of the City while this Agreement is in effect.
- b. The City and RVSS shall work cooperatively to ensure ongoing compliance with the federal and state delegated Clean Water Act requirements set forth in the RVSS permit until the City's stand-alone permit is issued.

Section 3. Transition Protocol. To facilitate the transition of the stormwater management program authority from RVSS to the City, RVSS agrees to:

- a. Provide copies of the stormwater management documentation used in the operation of the Central Point MS4, including but not limited to: standard operating procedures for plan review, inspections, and enforcement; tracking databases for construction, illicit discharge detection and elimination, and post construction practices; construction drawings, as-builts, and maintenance schedules for BMPs; active permit records; and any other pertinent documentation related to stormwater quality management in Central Point.
- b. Invite city Public Works staff to participate in all aspects of stormwater quality management in Central Point including but not limited to plan review, inspections, illicit discharge detection and elimination investigations, and BMP maintenance.
- c. Transfer active stormwater permits to Central Point upon issuance of the stand-alone permit and a 1200-CN permit from DEQ.

Section 4. Programs, Rules, Policies and Standards. Any changes to water quality rules, policies, or standards associated with construction site runoff, post-construction site runoff and illicit discharge detection elimination shall be made to comply with federal and state permits, laws and regulations associated with stormwater quality as follows:

- a. Subsequent to a determination by the RVSS Board of Directors that programs, rules, policies and standards require modification to meet changes to state and/or federal permits, laws and regulations associated with stormwater quality, written notice shall be provided to the City detailing the proposed program changes and the permit, law or regulation changes that promulgated such proposal. Modifications to programs, rules, policies and standards shall become effective 90 days following written notification of proposed changes or another mutually agreed upon time following written notification.
- b. Changes to programs, rules, policies and standards related to construction site runoff control, and illicit discharge detection and elimination not promulgated by changes to state and federal permits, laws and regulations shall not occur within the duration of this agreements effectiveness.

Section 5. Documentation and Reporting. RVSS will provide copies of any permit applications (1200-C and 1200-CN) received each month, as well as construction drawings received for stormwater design review. If any erosion control violations, or illicit discharge notices are issued during the month, copies will be provided to the City.

Section 6. Permit Compliance. RVSS shall be responsible for responding to notices of violations and for payment of fines associated with non-compliance with its permit conditions until the Central Point stand-alone permit is issued. RVSS shall invite the City to participate in any discussion with state and federal agencies regarding notices of violation involving RVSS' temporary provision of stormwater quality program management per the terms of this agreement. The City will cooperate with the investigation and response to any notice of violation involving operation of the Central Point MS4. If a fine is imposed, the City shall reimburse RVSS to the extent that the fine results from the City's non-compliance with the performance standards and criteria associated with the construction site runoff, post-construction site runoff, and illicit discharge detection and elimination programs pursuant to RVSS Code Chapter 4.05. Disputes over the amount of reimbursement shall be resolved by the dispute resolution process set forth in Section 12 of this agreement.

Section 7. Stormwater Revenue Collection. The City shall begin collecting the monthly stormwater service charge and any future system development charges necessary to implement the stormwater quality management program and performance standards within the Central Point city limits as of July 1, 2012. RVSS may not impose any additional fees on Central Point residents for stormwater quality management purposes.

Section 8. Compensation. Compensation for temporary provision of stormwater management services by RVSS on behalf of the City shall be as follows:

- a. General program management shall be compensated at a rate of \$4,833 per month until the Central Point NPDES Phase II stand-alone permit is issued. In the event permit issuance occurs prior to the beginning of the subsequent calendar month, the compensation rate will be proportionally allocated based on the number of days service was provided within said month.
- b. Permit fees, including those covered by the RVSS 1200-CN permit, shall be paid to RVSS by the applicant of subject project proposals. In the event a permit is not terminated when DEQ issues a stand-alone NPDES Phase II permit and 1200-CN permit to the City, the annual fee shall be proportionally allocated based on the number of days during the fiscal year that the permit is administered by each respective party, as of the date a complete application or the annual renewal fee was received, whichever is later.

Section 9. Insurance. While this Agreement is in effect, each party shall have and maintain a comprehensive general liability and comprehensive automobile liability insurance policies. Each policy of insurance shall be written as a primary policy. A copy of each policy or a certificate of compliance with this Section 7 shall be subject to approval by the City's Risk Manager.

Section 10. Indemnification. Each party agrees to indemnify and hold harmless the other party and its officers, employees and agents from any and all losses, claims, actions, costs, expenses, judgments, subrogation, or other damages resulting from injury to any person

(including injury resulting in death) or damage (including loss or destruction) property, of whatsoever nature arising out of or incidental to the negligent performance of professional services by RVSS (including but not limited to, RVSS' employees, agents, and others designated by RVSS to perform work or services attendant to this agreement). RVSS shall not be held responsible for damages caused by negligence of the City.

Section 11. Limitation. Nothing in this Agreement shall be construed as a limitation upon or delegation of the statutory and home rule powers of the City, nor as a delegation or limitation of the statutory powers of RVSS. This Agreement shall not limit any right or remedy available to the City or RVSS against illegal acts of third parties.

Section 12. Dispute Resolution. In the event of a dispute between the City and RVSS regarding their respective rights and obligations pursuant to this Agreement, the parties shall first attempt to resolve the dispute by negotiation. If not resolved by negotiation, following dispute resolution process is to be utilized by the parties:

Step 1, Negotiation between the City CEO and RVSS General Manager. Upon failure designated representative of each party to negotiate resolution of a dispute, the nature of the dispute shall be put in writing and be submitted to the City's Chief Executive Officer and RVSS's General Manager, who shall meet and attempt to resolve the issue. Resolution at this level shall be documented in writing and recognized by the City's Chief Executive Officer and RVSS' General Manager by their respective signatures. Failure to resolve an issue at this step within 30-days may result in escalation to Step 2 of the remedy process.

Step 2, Negotiation through Mediation. A mutually agreed upon mediator shall facilitate resolution of the dispute through negotiation. In the event the City and RVSS cannot agree on a mediator, the parties shall request a list of five (5) mediators from the American Arbitration Association, or other similar entity that provides mediation services, from which the parties will select a mutually agreed upon mediator. If mutual agreement cannot be reached, RVSS and the City shall utilize a process of alternating elimination, whereby each entity will strike a name in turn until only one name remains. The order of striking names shall be determined by lot. Any costs for mediation services to resolve a dispute shall be equally distributed among RVSS and the City. A written termination of the dispute and resolution achieved shall be signed by both parties acknowledging each party's concurrence with the resolution. Failure to resolve the dispute at this step will escalate the matter to step 3.

Step 3, Binding Arbitration. A mutually agreed upon arbitrator, who shall be an attorney licensed to practice in Oregon shall be selected to resolve the dispute within ten (10) days. Failure to agree on an arbitrator will result in each party appointing an arbitrator. The two selected arbitrators shall choose a third arbitrator within ten (10) days. Failure to select a third arbitrator within the specified time, may resolve in either party applying to the presiding judge of the judicial district of Jackson County to appoint the required arbitrator. The arbitrator shall proceed according to the Oregon statutes governing the arbitration and the award of the arbitrators shall have the effect therein provided. The arbitration shall take place in Jackson County. Costs associated with arbitration shall be shared equally by the parties. The arbitrators may allow discovery, as provided by Oregon law and may grant any remedy or relief which the arbitrators deem just and equitable and within the scope of the agreement between the City and RVSS, including

but not limited to, specific performance of any obligation created under the agreement, any interim or provisional relief that is necessary to protect the rights or property of the parties, or imposition of sanctions for abuse or frustrations of the arbitration process.

Section 13. Attorney Fees. In the event of any action to enforce interpretation of this agreement, the prevailing party shall be entitled to recover from the losing party reasonable attorney fees incurred in the proceeding, as set by the court, at trial, on appeal or upon review.

Section 14. Modification. No amendments, changes or modification to this Agreement shall be valid unless provided in writing and signed by the City and RVSS to acknowledge concurrence of each party to the proposed modification.

Section 15. Duration. This Agreement shall be in effect until the DEQ issues Central Point's stand-alone NPDES Phase II permit. Written notification of termination shall be provided by the City to RVSS in accordance with the termination provisions provided in Section 16.

Section 16. Termination. Termination of this agreement shall be made in writing to RVSS upon DEQ's issuance of the Central Point stand-alone NPDES Phase II permit. Due to the requirement to maintain ongoing compliance with federal and state delegated Clean Water Act requirements, termination of this Agreement shall not occur by either party until the date of said permit issuance.

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